

# STATUTES FOR THE ASSOCIATED STUDENTS OF OREGON STATE UNIVERSITY

## SECTION I STATUTE SYSTEM

- A. Article V.A.I.a of the ASOSU Constitution establishes a statute system for the compiling of Senate rules, and the duties of ASOSU officers, Senators, and cabinet members.
- B. The ASOSU Constitution shall have precedence over any statute or part of any statute and as such nullifies all contradictions.
- C. Any constitutional amendment shall nullify all contradictory portions of the ASOSU Constitution and statute system.
- D. The Student Government Senate Standing Committee of the ASOSU will be responsible for revising these statutes and printing them (if necessary) once a year.

## SECTION II OFFICERS

- A. For the rules on candidacy for offices and for maintaining office, refer to *Article VII. A. 4. a.* of the ASOSU Constitution.
- B. The offices within ASOSU are as follows:
  - 1. Elected by the student body:
    - President/Vice President – the two positions shall run together as one ticket
  - 2. Elected by the Undergraduate Student Body:
    - Undergraduate Senate Chair
  - 3. Elected by the Graduate Student Body:
    - Graduate Senate Chair
  - 4. Appointed by the President of the ASOSU after reviewing the recommendations of the Hiring Committee outlined in *Section III.C.6.* of the ASOSU Statutes and subject to Undergraduate and Graduate Senate approval:
    - Executive Director of Task Forces and Services
    - Executive Director of Committees
    - Executive Director of External Development
    - Executive Director of Public Relations
    - Executive Director of Finance
    - Executive Secretary

5. Elected by their respective colleges/schools:  
Senators
6. Appointed by the respective Senate Chairs:  
Parliamentarian  
Senate Secretary
7. Appointed by the ASOSU President after reviewing the recommendations of the Hiring Committee outlined in *Section III.C.* of the ASOSU Statutes and subject to Undergraduate and Graduate Senate approval.
  - Community Affairs Task Force Director
  - Disabled Student Affairs Task Force Director
  - Environmental Affairs Task Force Director
  - Federal Affairs Task Force Director
  - Graduate Student Affairs Task Force Director
  - Lesbian, Gay, Bisexual, Transgendered, Queer, Questioning and Intersexed Student Affairs Task Force Director
  - Multicultural Student Affairs Task Force Director
  - State Affairs Task Force Director
  - Student and Academic Affairs Task Force Director
  - Women's Affairs Task Force Director
  - Graphic Designer
  - Projects Coordinator
  - Web Designer
  - Experimental College Service Director
  - Experimental College Assistant Director
  - Saferide Service Director
  - Saferide Assistant Director
  - Saferide Rape and Sexual Assault Awareness Coordinator

C. The Executive officers shall consist of: the President, Vice President, Undergraduate Senate Chair, Graduate Senate Chair, Executive Director of Committees, Executive Director of External Development, Executive Director of Finance, Executive Director of Public Relations, Executive Secretary, Executive Director of Task Forces and Services,, and Six Senators appointed jointly by the Undergraduate and Graduate Senate Chairs and confirmed by the Undergraduate and Graduate Senates. This group shall be known as the Executive Committee.

D. Duties of the officers

1. It shall be the duty of all Executive officers to:
  - a. Represent OSU students to the faculty and the public.
  - b. Stand ready and willing to render assistance and serve in an advisory position to any ASOSU group or program for the duration of their term.
  - c. Outreach to all campus organizations.
  - c. Serve on the ASOSU Executive Committee.
  - d. Appoint, upon recommendation of the ASOSU Executive Director of Committees, and with the exception of those appointed by the ASOSU Senates, students to serve on the University Committees.

- e. Personally orient the student succeeding to the office.
  - f. Review any Senators sent before them by that school council for neglecting his/her duties as a Senator.
2. It shall be the duty of the President of the ASOSU to:
- a. Conduct the administrative business and correspondence of ASOSU.
  - b. Represent the Associated Students on:
    - Athletics Advisory Committee
    - ASOSU Campus Planning and Construction Committee
    - ASOSU Student Incidental Fee Committee
    - OSU Campus Planning Committee
    - Faculty Senate
    - Memorial Union Advisory Board
    - Oregon Student Association Board of Directors
    - OSU Bookstores, Inc. Board of Directors
    - OSU President's Cabinet
    - Student Involvement Advisory Board
  - c. Ensure that the Associated Students have representation before the Congress of the United States, the Oregon Legislature, the State Board of Higher Education, and in University decision processes.
  - d. Represent ASOSU at official and social functions.
  - e. Work on the issues raised in the President's Cabinet that pertain to students.
  - f. Serve as a non-voting member of the ASOSU Graduate Senate.
3. It shall be the duty of the Vice President of the ASOSU to:
- a. Assist the President of the ASOSU with the committee work of the President, as directed by the President of the ASOSU.
  - b. Assist, at the direction of the President of the ASOSU, in insuring that the Associated Students have representation before the Congress of the United States, the Oregon Legislature, the State Board of Higher Education and in University decision processes.
  - c. Serve as Chair of the ASOSU Executive Committee.
  - d. Serve as the ASOSU Student Health Advisory Board Vice Chair
  - e. Serve as the ASOSU Elections Committee Chair, except in the event that they are seeking office the following year in which case the committee will select its own chair.
  - f. Represent the Associated Students on:
    - Athletics Advisory Committee.
    - OSU Provost's Council
    - Recreational Sports Committee
  - g. Succeed to the office of the ASOSU President should a vacancy occur.
  - h. Coordinate the ASOSU Alumni Breakfast at Homecoming.
  - i. Serve as a non-roll call voting member of the ASOSU Senates.
4. It shall be the duty of the Undergraduate Senate Chair of the ASOSU to:

- a. Preside over meetings, coordinate activities, and make certain that all actions of the ASOSU Undergraduate Senate are actively implemented.
  - b. Appoint a Senate Secretary and Parliamentarian.
  - c. In conjunction with the Graduate Senate Chair, and with the approval of the Senates, appoint a chairperson for each ASOSU standing committee with the exception of the Educational Activities Committee Chairperson, as well as oversee the activities of these committees.
  - d. Appoint each voting Undergraduate Senator to one or more the of the ASOSU standing committees.
  - e. Coordinate the annual ASOSU Undergraduate Senate Orientation
  - f. Serve as a non-voting member of the Student Incidental Fees Committee
5. It shall be the duty of the Graduate Senate Chair of the ASOSU to:
- a. Preside over the meetings, coordinate activities and make certain that all actions the ASOSU Graduate Senate are actively implemented.
  - b. Appoint a Senate Secretary and Parliamentarian.
  - c. In conjunction with the ASOSU Undergraduate Senate Chair, and with the approval of the Senates, appoint a chairperson for each ASOSU standing committee with the exception of the Educational Activities Committee Chairperson, as well as oversee and coordinate the activities of these committees.
  - d. Appoint each voting Graduate Senator to one or more of the ASOSU standing committees.
  - e. Coordinate the annual ASOSU Graduate Senate Orientation.
  - f. Coordinate in conjunction with the Graduate Affairs Task Force Director, the Graduate Student Conference.
  - g. Serve as a non-voting member of the Student Incidental Fee Committee.
6. It shall be the duty of the Executive Director of Committees of the ASOSU to:
- a. Represent the Associated Students on the Faculty Committee on Committees.
  - b. Serve as student chairperson for the University Student Activities Committee and a signatory on the MUNV99 account.
  - c. Serve as a student coordinator of All-University Committees.
    - 1) Recommend to the Executive Officers those students to serve as At-Large ASOSU members on All-University Committees.
    - 2) Serve as a liaison between the ASOSU Senates and the committees and act as chairperson of the ASOSU Interview Committee for Student-Faculty University Committees and Boards.
    - 3) Monitor student appointees and be certain they are attending meetings.
    - 4) Insure that any student vacancy is filled.

- 5) Keep the handbook on All-University Committees up to date.
  - 6) Notify the Senate of vacancies and appointments to committees.
  - 7) Be responsible for publicity and arrangements for the following year's committee selection process.
  - 8) Coordinate Executive Branch Recruitment, with approval by ASOSU President.
- d. Update the committees handbook annually.
  - e. Be up to date on the current rules of Parliamentary Procedure.
  - d. Coordinate the selection process for the ASOSU Judicial Board.
7. It shall be the duty of the Executive Director of External Development of the ASOSU to:
- a. Allocate the ASOSU Health Insurance Subsidy, ASOSU Graduate Conference Subsidy, and the ASOSU Childcare subsidy.
  - b. Outline procedures for the allocation of all subsidies.
  - c. Perform fundraising and donation efforts as needed by ASOSU Staff members.
  - d. Chair the ASOSU Foundation
8. It shall be the duty of the Executive Director of Finance of the ASOSU to:
- a. Be aware of all ASOSU financial transactions and budgets.
  - b. Maintain a running record of all ASOSU expenditures, funds, and transactions and coordinate with ASOSU staff in creating annual budget.
  - c. Submit financial reports to the ASOSU Senates at least once every term and present at the request of the Senates.
  - d. Serve as a voting member of the Educational Activities Committee.
  - e. Be responsible for the signing of the ASOSU purchase requests.
  - f. Serve as a non-voting member of the ASOSU Graduate Senate.
  - g. Serve on the Budgets and Planning Committee.
  - h. Serve on the Technology Resource Fee Committee.
9. It shall be the duty of the Executive Director of Task Forces and Services of the ASOSU to:
- a. Be responsible to the President of the ASOSU for the organization, administration, and coordination of ASOSU task forces and services.
  - b. Develop and update Task Force and Service Director positions each year.
  - c. Arrange for Task Force Directors and Service Directors to give a report to the Senates each term.
  - d. Assume supervisory role over all Task Forces, Services, programs, and activities.
  - e. Serve as a non-voting member of the ASOSU Senates.

10. It shall be the duty of the Executive Director of Public Relations of the ASOSU to:
  - a. Publicize all ASOSU Programs and Activities.
  - b. Coordinate the publication of The Access each term.
  - c. Develop a positive image of the ASOSU to the Campus and Local Communities.
  - d. Ensure the availability of the current ASOSU Constitution, Statutes and other pertinent governing documents to the students of the ASOSU.
  - e. Serve as the Coordinator of the Public Relations team.
  - f. Serve as a non-voting member of the ASOSU Graduate Senate.
  
11. It shall be the duty of the Executive Secretary to:
  - a. Attend and provide written records of all Executive Committee meetings and ASOSU staff meetings.
  - b. Maintain the ASOSU Executive Branch files and filing system.
  - c. Archive the ASOSU files during Spring Term.
  - d. Maintain and regulate the ASOSU contacts and staff list serves.
  - e. Maintain and appropriate general office supplies.
  - f. Research issues and undertake tasks at the direction of the President and Vice President.
  - g. Provide support to all ASOSU staff members.
  - h. Research issues at the direction of the ASOSU Executive Committee.
  
12. It shall be the duties of the ASOSU Senators to:
  - a. Represent the interests of the students in their constituencies to the best of their ability.
  - b. Stand ready and willing to render assistance and serve in an advisory position to any ASOSU group or program while the Senate is in session.
  - c. Assist in organizing a functioning representative student government within their respective college. In the absence of such a body, actively work to create or reinstate a functioning student government within their respective college
  - d. Submit an analysis of the position(s) they have held at the end of Fall and Winter terms to the ASOSU Senate Chairs.
  - e. Be a member of at least one standing committee or ASOSU Elections Committee and attend the meetings of that committee.
  - f. Hold an office hour at least once a week
  
13. It shall be the duty of the Senate Secretaries to:
  - a. Record, type, copy, and distribute the ASOSU Senate's minutes, agendas, bills, and resolutions.
  - b. Send copies of the minutes to those individuals or bodies designated in Section V.D. of the ASOSU Statutes and any other bodies designated by the ASOSU Senate.
  - c. Maintain files for all ASOSU Senate business.

- d. Assign numbers to legislation as outlined in Section V.I. of the ASOSU Statutes
  - e. Maintain a report consisting of the title and passage or failure of each piece of legislation that is acted upon by the Senate. This report shall act as an index of all bills and resolutions for that Senate session.
  - f. Send a copy of each term's additions to the report as outlined in (d) to all Senators, Executive Officers, and Faculty Advisors by the beginning of the following term.
  - g. Forward a copy of the report, consisting of the previous Senate's legislative actions, to each incoming Senator by their first official Senate meeting. This report shall be kept permanently on file in Student Involvement and accumulated yearly in each Senator's notebook.
  - h. Maintain records for the current year and archive documents when necessary.
  - i. Submit an analysis of the position for the following years' Secretary.
14. It shall be the duty of the Parliamentarian to:
- a. Advise the presiding officer of the ASOSU Senate on questions of parliamentary procedure.
  - b. Be available for consultation on the writing of bills.
  - d. Submit an analysis of the position for the following years' Parliamentarian.
15. It shall be the duty of the Community Affairs Task Force Director to:
- a. Identify areas of city involvement in which ASOSU should engage itself.
  - b. Represent ASOSU on committees such as Corvallis City Council, Corvallis Chamber of Commerce, City Advisory Commission on Transit, Downtown Corvallis Association and any other city group.
  - c. Work closely with the Corvallis City Council members, with particular emphasis upon the ASOSU Liaison.
  - d. Seek and organize student opinion and input regarding city affairs, and encourage student participation in city government meetings.
  - e. Inform students of Corvallis City Council election procedures and other related areas where they can get involved.
  - f. Provide representation and advocacy for students regarding transportation issues.
  - g. Research issues at the direction of the ASOSU Executive Committee.
  - h. Coordinate Interns and Volunteers to accomplish the above.
  - j. Report to the ASOSU Senates at least once each academic term.
16. It shall be the duty of the Disabled Student Affairs Task Force Director to:
- a. Coordinate the advocacy and programming efforts of ASOSU on issues concerning disabled students.

- b. Serve as a link between ASOSU and disabled student groups and administrative units.
  - c. Represent ASOSU on the University Advisory Committee for Persons with Disabilities.
  - d. Research issues at the direction of the ASOSU Executive Committee.
  - e. Coordinate Interns and Volunteers to accomplish the above.
  - f. Report to the ASOSU Senates at least once each academic term.
17. It shall be the duty of the Environmental Affairs Task Force Director to:
- a. Coordinate the advocacy and programming efforts of ASOSU on issues concerning Environmental Affairs.
  - b. Coordinate Earth Week Activities.
  - c. Lend aid and support to student organizations working with the same objectives as the task force.
  - d. Research issues at the direction of the ASOSU Executive Committee.
  - e. Coordinate the advocacy and programming efforts of ASOSU on issues concerning environmental affairs.
  - f. Coordinate interns and volunteers to accomplish the above.
  - g. Report to the ASOSU Senates at least once each academic term.
18. It shall be the duty of the Federal Affairs Task Force Director to:
- a. Gather information about the wide range of national higher education organizations and establish relationships with those organizations, assemble research and brief those organizations, produce and evaluate for ASOSU the level of interaction that would be most appropriate for it.
  - b. Establish effective working relationships with key Senate and Congressional offices, as well as key Senate and Congressional committees, focusing on the Northwest Congressional delegation and working to establish an ongoing exchange of information with both local and Washington, D. C. offices of the delegation. Additionally, when members of Congress make visits to campuses, work to involve ASOSU in those visits.
  - c. Gather extensive information about various bills and programs at the national level which impact the students of OSU, and create a comprehensive filing system to facilitate ongoing research and data compilation on critical national issues.
  - d. Research issues at the direction of the ASOSU Executive Committee.
  - e. Coordinate Interns and Volunteers to accomplish the above.
  - f. Report to the ASOSU Senates at least once each academic term.
19. It shall be the duty of the Graduate Affairs Task Force Director to:
- a. Represent ASOSU on the Graduate Council and the Graduate Education Round Table.
  - b. Work with other ASOSU staff members to make sure graduate students are adequately represented in their programs.

- c. Organize and lead fundraising efforts for the annual free fall barbeque.
  - d. Serve as a non-voting member of the ASOSU Graduate Student Senate.
  - e. Correspond with the administrative body that represents Graduate education at Oregon State University.
  - f. Submit Committee Reports during Graduate Senate meetings. Report to the ASOSU Undergraduate Senate at least once each academic term.
  - g. Submit a yearly operating budget
  - h. Research issues at the direction of the ASOSU Executive Committee.
  - i. Attend Campus and Community Events.
  - j. Outreach to other student groups.
  - k. Coordinate Interns and Volunteers to accomplish the above.
20. It shall be the duty of the Lesbian, Gay, Bisexual, Transgendered, Queer, Questioning and Intersexed Student Affairs Task Force Director to:
- a. Be responsible for gathering information about issues concerning Lesbian, Gay, Bisexual, Transgendered, Queer, Questioning and Intersexed students in higher education.
  - b. Be a student advocate for the Lesbian, Gay, Bisexual, Transgendered, Queer, Questioning and Intersexed Students on the Oregon State University campus in order to create a safe, open environment.
  - c. Research issues at the direction of the ASOSU Executive Committee.
  - d. Coordinate Interns and Volunteers to accomplish the above.
  - e. Report to the ASOSU Senates at least once each academic term.
  - f. Represent ASOSU on the Oregon Student Equal Rights Alliance Board.
21. It shall be the duty of the Multicultural Student Affairs Task Force Director to:
- a. Coordinate the advocacy and programming efforts of ASOSU on issues concerning the multicultural community.
  - b. Serve as a link between ASOSU and multicultural community organizations and administrative units.
  - c. Research issues at the direction of the ASOSU Executive Committee.
  - d. Coordinate Interns and Volunteers to accomplish the aforementioned duties.
  - e. Report to the ASOSU Senates at least once each academic term.
  - f. Represent the ASOSU on the Oregon Students of Color Board.
22. It shall be the duty of the State Affairs Task Force Director to:
- a. Identify areas of state involvement in which ASOSU should engage itself.
  - b. Inform students of issues and legislation of importance and gather student opinion on the issues.
  - c. Make personal contacts and conduct research pertaining to current concerns at the state legislature.

- 1) During a legislative year lobby for student concerns in Salem.
  - 2) During a legislative year work in conjunction with the State Affairs Assistant Director to coordinate the office.
  - d. Research issues at the direction of the ASOSU Executive Committee.
  - e. Coordinate Interns and Volunteers to accomplish the above.
  - f. Report to the ASOSU Senates at least once each academic term.
  - g. Represent the ASOSU on the Oregon Student Association Board
23. It shall be the duty of the Student & Academic Affairs Task Force Director to:
- a. Research and address issues concerning courses, curriculum, instructors, and learning facilities at Oregon State University.
  - b. Research issues at the direction of the ASOSU Executive Committee.
  - c. Represent ASOSU, along with the ASOSU President, before the Faculty Senate and other appropriate University groups.
  - d. Identify student concerns about non-academic elements of University life.
  - e. Serve as a member of the OSU Parking Committee.
  - f. Coordinate the ASOSU Parking Appeals Committee.
  - g. Coordinate Interns and Volunteers to accomplish the above.
  - h. Report to the ASOSU Senates at least once each academic term.
24. It shall be the duty of the Women's Affairs Task Force Director to:
- a. Plan and coordinate speakers, workshops, and informational displays, promoting women's issues.
  - b. Promote leadership for women on campus, especially with regard to increasing their number and influence in policy making.
  - c. Educate students on legislative issues affecting women.
  - d. Perform a vital role as representative of women's issues within ASOSU.
  - e. Take the initiative in responding to, and developing solutions to, problems in the areas of; sexual harassment, sexual prejudice and discrimination, and personal safety.
  - f. Raise awareness around the issues of self esteem and eating disorders.
  - g. Research issues at the direction of the ASOSU Executive Committee.
  - h. Play an active role in the planning of Take Back the Night.
  - i. Coordinate Interns and Volunteers to accomplish the above.
  - j. Report to the ASOSU Senate at least once each academic term.
25. It shall be the duty of the Experimental College Service Director to:
- a. Develop and administer the Experimental College Program.
  - b. Find volunteer instructors.
  - c. Diversify Experimental College Course curriculum in conjunction with ASOSU mission.

- d. Promote Experimental College by working with the Public Relations team.
  - e. Maintain contact with instructors, campus and community.
  - f. Conduct surveys of classes.
  - g. Outreach to student organizations on campus.
  - h. Attend campus and community events.
  - j. Coordinate interns and volunteers to accomplish the above.
  - k. Report to the ASOSU Senates at least once each academic term.
  - l. Submit a yearly operating budget.
  - m. Be responsible for all Experimental College positions during Summer term.
26. It shall be the duty of the Experimental College Assistant Director to:
- a. Find volunteer instructors and maintain contact with instructors, campus and community.
  - b. Schedule classrooms and equipment for EC classes.
  - c. Distribute instructor packets to instructors.
  - d. Register participants for classes and trips.
  - e. Promote Experimental College by working with the Public Relations team.
  - f. Work with other Experimental College staff on various tasks.
  - g. Assist the Experimental College Director with tasks.
  - h. Attend campus and community events.
  - i. Outreach to student organizations.
  - j. Meet bimonthly one on one with the Experimental College Director.
  - k. Report to the ASOSU Senates at least once per academic term.
27. It shall be the duty of the Saferide Service Director to:
- a. Work in conjunction with the Motor Pool and its staff members regarding the use of the Saferide vans.
  - b. Work closely with campus security regarding the use of the CBs and other campus safety issues.
  - c. Educate the campus about rape and sexual assault issues through a week of programming entitled Rape Awareness Week to be held Spring term each year.
  - d. Serve on pertinent campus safety issue committees organized through ASOSU.
  - e. Maintain a van service that provides free transportation to OSU women in the evenings 7 nights a week. This service shall be wheelchair accessible.
  - f. Oversee and direct all aspects of the Saferide program, including:
    - 1) Scheduling & driver/dispatch training
    - 2) Office management
    - 3) Rape and sexual assault education training
  - g. Hire drivers and dispatchers Fall term & subsequent terms to facilitate van service. Interview for new prospective staff members as needed.

- h. Coordinate periodic publishing of Saferide policies.
  - i. Coordinate publicity to inform the campus of van service and current operating hours.
  - j. Complete payroll for driver/dispatcher hours once a month.
  - k. Report to the ASOSU Senate at least once each academic term.
28. It shall be the duty of the Saferide Rape and Sexual Assault Prevention Coordinator to:
- a. Educate the campus about rape and sexual assault issues.
  - b. Chair the Take Back the Night Planning Committee.
  - c. Plan the annual Rape and Sexual Assault Awareness Week.
  - d. Assist the Experimental College Director with tasks.
  - e. Attend campus and community events.
  - f. Outreach to student organizations.
  - g. Meet bimonthly one on one with the Saferide Director.
  - h. Report to the ASOSU Senate at least once each academic term.
29. It shall be the duty of the Projects Coordinator to:
- a. Assist any officer in the planning and implementation of ASOSU sponsored campaigns, events, etc.
  - b. Serve as a member of the Public Relations Team.
  - c. Provide assistance to staff members regarding the formulation entry level projects for Interns and Volunteers
  - d. Report to the ASOSU Senates at least once per academic term.
  - e. Publish a monthly calendar for ASOSU.
  - f. Train staff on the regulations and opportunities of use of campus resources.
  - g. Help to schedule meeting rooms, transportation, registering events, and printing and mailing.
30. It shall be the duty of the Web Designer to:
- a. Promote the branches, services, and task forces of ASOSU on the website.
  - b. Maintain the website by ensuring that all the links are functioning and that all information is accurate and current.
  - c. Serve as a member of the Public Relations Team.
  - d. Create and update the ASOSU website as needed..
  - e. Post all forms and applications for subsidy programs.
  - f. Report to the Senates once per academic term.
30. It shall be the duty of the Graphic Designer to:
- a. Create public relation material as needed, including but not limited to business card designs, logos, posters, and brochures.
  - b. Serve as a member of the Public Relations Team
  - c. Create fresh and interesting advertisements.
  - d. Meet Barometer deadlines for publishing advertisements.

- e. Provide assistant to the Web Designer regarding graphic layout of the website.
  - f. Report to the Senates once per academic term.
- E. Activity Grants
- 1. The following leadership positions will receive activity grants:
    - a. Executive Branch:
      - 1. President
      - 2. Vice President
      - 3. Executive Director of Committees
      - 4. Executive Director of External Development
      - 5. Executive Director of Finance
      - 6. Executive Director of Task Forces and Services
      - 7. Executive Director of Public Relations
      - 8. Executive Secretary
      - 9. Community Affairs Task Force Director
      - 10. Disabled Student Affairs Task Force Director
      - 11. Environmental Affairs Task Force Director
      - 12. Federal Affairs Task Force Director
      - 13. Graduate Affairs Task Force Director
      - 14. Lesbian, Gay, Bisexual, Transgendered, Queer, Question, and Intersexed Affairs Task Force Director
      - 15. Multicultural Student Affairs Task Force Director
      - 16. State Affairs Task Force Director
      - 17. State Affairs Task Force Assistant Director (during legislative years)
      - 18. Student and Academic Affairs Task Force Director
      - 19. Women's Affairs Task Force Director
      - 20. Experimental College Service Director
      - 21. Experimental College Assistant
      - 22. Saferide Director
      - 23. Saferide Assistant Director
      - 24. Saferide Rape and Sexual Assault Awareness Coordinator
      - 25. Projects Coordinator
      - 26. Web Designer
      - 27. Graphic Designer
    - b. Legislative Branch:
      - 1. Undergraduate Senate Chair
      - 2. Graduate Senate Chair
      - 3. Senate Secretary
      - 4. Educational Activities Committee Chairperson
      - 5. Student Incidental Fee Committee Chairperson
    - c. Judicial Branch:
      - 1. Judicial Board Chair

2. The amount of each activity grant shall be determined by the ASOSU budget as approved through the Student Incidental Fee process.
3. All activity grants for the ASOSU officers shall be paid to the officers for nine months, while they are in office, starting with the month of *October*. In addition, ASOSU summer staff will receive an activity grant for his/her services during the summer. A proportional amount of the activity grant is earned each term and is broken down into monthly amounts.
4. No advance payments of activity grants shall be made.
5. Officers who resign their positions or are terminated shall forfeit the remainder of the activity grant for that position.

### SECTION III COMMITTEES

#### A. Student-Faculty University Committees and Boards.

1. At-Large Students will be recommended to sit on Student-Faculty University Committees by the Executive Director of Committees based upon the following criteria:
  - a. Candidates for appointment must meet all academic requirements as stated in *Article VII.C.1-3* of the ASOSU Constitution.
  - b. Duties, number of student representatives, and necessary qualifications for these committees and boards shall be listed in the Handbook for University Committees and updated annually.
2. The following committees are administered by the authority under which they are listed.
  - a. ASOSU Undergraduate and Graduate Senates:
    - Appropriations and Budgets
    - Educational Activities
    - Student Academics and Activities
    - Committee on Committees
    - Student Government
  - b. ASOSU Undergraduate and Graduate Senates and Executive Officers:
    - Student Incidental Fees Committee
    - Elections Committee
    - Student Health Advisory Board
    - Veteran's Affairs Committee
    - Student Parking Appeals Committee
    - Student Parent Committee

#### B. Adding and deleting ASOSU, Student/Faculty Committees and Boards

1. Addition and deletion of ASOSU Committees or Boards
  - a. The composition of the committee or board shall be submitted to the Executive Committee for approval. If approved, the proposal shall go before ASOSU Senates for approval by a 2/3 majority vote.

- b. A committee or board shall be deleted with a recommendation from the Executive Committee. A 2/3 majority vote by ASOSU Senates shall finalize the deletion of the committee or board.
  - 2. ASOSU Executive Director of Committees shall be notified and given opportunity to comment on all proposed changes in committee structures for Student/Faculty Committees including changes in the number and voting rights of either faculty or student positions.
- C. Special Committees (ad-hoc and short-term)
  - 1. Hiring Committee for Task Force and Service Directors
    - a. There will be an individual interview and selection committee for the director of each of the following Task Forces and Services: Community Affairs, Disabled Student Affairs, Environmental Affairs, Federal Affairs, Graduate Affairs, Lesbian Gay Bisexual, Transgendered, Queer, Question and Intersexed Student Affairs, Multicultural Affairs, State Affairs, Assistant State Affairs Director (in legislative years only), Student and Academic Affairs, Women's Affairs, Experimental College Assistant , Experimental College Director, Saferide Assistant Director, Saferide Director, Saferide Rape and Sexual Assault Awareness Coordinator.
    - b. The members of the Hiring Committee will include the newly elected ASOSU President, newly elected ASOSU Vice President, newly appointed ASOSU Executive Director of Task Forces and Services, outgoing ASOSU Officer for the position being selected, two ASOSU Senators (current or newly elected).
    - c. Each member will have equal voice with the selections based upon simple majority vote. In the event of a tie the ASOSU President shall appoint a candidate from the tie.
    - d. The Hiring Committee will have the responsibility of drawing up their criteria, interviewing, and selecting the most qualified candidate for the position.
    - e. The selected candidate will be submitted to the ASOSU Senates for confirmation.
    - f. The ASOSU President, ASOSU Vice President, and the ASOSU Executive Director of Task Forces and Services can, at any time, upon consensus terminate a Task Force or Service Director from his/her duties.
  - 2. Due to the special interests of the following Task Forces and Services the following additional representatives will be added:
    - c. Experimental College Assistant Director
      - 1) newly appointed Experimental College Director.
    - d. Saferide Assistant Director
      - 1) newly appointed Saferide Director.
    - e. Saferide Rape and Sexual Assault Awareness Coordinator
      - 1) newly appointed Saferide Director.
    - f. State Affairs Assistant Task Force Director

- 1) newly appointed State Affairs Task Force Director.
    - g. The Selection Committee may ask interested or affected parties to advise individual selection committees.
  3. The Hiring Committee of Executive Officers (Executive Director of Committees, Executive Director of External Development, Executive Director of Finance, Executive Director of Public Relations, Executive Secretary and Executive Director of Task Forces and Services):
    - a. The Committee will be composed of:
      - 1) The newly elected members: ASOSU President, Vice-President, Undergraduate Senate Chair, Graduate Senate Chair.
      - 2) Outgoing Executive Officer for the position being filled.
  4. Hiring Committee for filling vacant Senator Positions.
    - a. The Committee will be composed of: ASOSU Undergraduate and Graduate Senate Chairs, and all current Senators from the representative college.
    - b. The Committee shall act only in the case of an inactive or non-existing student council.
- D. Senate Standing Committees
  1. Student Academics and Activities Committee
    - a. The committee shall review and provide assistance on all student and campus issues not delegated to other Senate Standing Committees.
    - b. The committee shall administer the Order of the Orange Award
    - c. The committee shall review, but not recommend or reject, resolutions presented before Senate and provide a forum for clarification of content and intent on ASOSU resolutions.
  2. Educational Activities Committee
    - a. The committee shall consist of five at-large members, four Senators, and the ASOSU Executive Director of Finance. With the exception of the Chairperson, all members will be voting members. The Chair votes only if it will affect the outcome.
    - b. Any committee member who is concurrently serving as an Executive officer in an organization requesting Student Fees funding shall abstain from voting on that budget.
    - c. The committee shall review budget requests for expenditures in accordance with Education Activities Guidelines.
    - d. The committee shall select the Chairperson from the existing committee to serve as Chairperson for the following year. In the event that the committee cannot reach a decision, or the elected individual becomes unavailable or unwilling to fulfill the obligation, the ASOSU Executive Director of Committees will select and hire the Educational Activities Chairperson. In the absence of the Chairperson, the ASOSU Executive Director of Finance shall preside over the meeting.
    - e. A quorum shall consist of two-thirds of the committee members for this committee.

- f. The vote of the Educational Activities Chairperson while before the Student Fees Committee shall represent the majority opinion of the Educational Activities Committee.
  - g. The outgoing Chairperson will personally orient the newly elected Chairperson to office.
3. Student Government Committee
    - a. The committee shall be responsible for incorporating new legislation and Constitutional amendments during that academic year into the ASOSU Constitution and Statutes.
    - b. The committee shall review and make necessary revisions to the Constitution and Statutes on a yearly basis. When necessary, the committee shall present revisions to the Constitution and Statutes to the ASOSU Undergraduate and Graduate Senates for formal approval.
    - c. The committee shall review all bills dealing directly with ASOSU structure, policies, and Senate related business.
  4. Appropriations and Budgets Committee
    - a. The Committee shall provide review and assistance for all Student Incidental Fees budgeting requests.
    - b. The Committee shall review budget requests for expenditures from the Student Fees account after they have been approved by the Student Incidental Fees Committee.
    - c. The committee shall review budget requests for expenditures from the New Program Development Account.
  5. Committee on Committees
    - a. The Committee on Committees will serve as a resource and advisory group to ASOSU Committees, Student/Faculty Committees and Student Affairs Committees.
    - b. The committee will review all proposed changes to ASOSU, Student/Faculty and Student Affairs Committees' by-laws, structure and purpose.
    - c. The committee will serve as a resource for institutional memory for ASOSU, Student/Faculty and Student Affairs Committees.
- E. School Councils
1. It shall be the duty of the Senators to assist in organizing their college councils if no council exists and to provide assistance as needed to maintain the council.
  2. Duties of the Councils
    - a. Power to suggest to the Executive Committee the removal of a Senator for neglecting his/her duties and responsibilities as a Senator.
    - b. Cooperate with the Dean of their school, the school Senators, and department heads in working on school policies, problems and projects.
    - c. Recommend students to serve on school committees.

- d. Appoint students to fill vacant Undergraduate and Graduate Senate positions with the approval of Senate.

F. Judicial Board

1. Any member of the ASOSU may appeal an ASOSU decision or action to the Judicial Board.
2. The Judicial Board shall have a maximum of ten school days to render a decision on a case, with the exception of Summer term when there shall be no time limit.
3. Membership of the Selection Committees
  - a. The preliminary committee shall be called upon when there are more than two applicants for any of the Judicial Board vacancies. The preliminary selection committee shall consist of a minimum of three and no more than five members: each member having equal vote. The committee must have at least one member representing ASOSU and at least one current Judicial Board member (if available). The rest of the committee will be comprised of at-large students. The preliminary committee will eliminate applicants until there are two applicants per vacancy.
  - b. The final selection committee shall consist of the Executive Committee, each member having voting status, and the current Judicial Board Chair (if available), in a non-voting capacity.
4. The minutes and opinions of all Judicial Board meetings shall be kept on file in the ASOSU Vice President's office, the Senates office and the Judicial Board Office. These items shall be filed by academic year.
5. The ASOSU Executive Director of Committees and External Development shall coordinate the selection of the Judicial Board members.
6. It shall be the responsibility of the outgoing Judicial Board to meet with the newly selected Judicial Board to orient them as to the rules of procedure, functions, and powers of the Judicial Board throughout Spring Term.
7. Judicial Board opinions shall be structured in the following manner:
  - a. Plaintiff v. Defendant, Date
  - b. Brief abstract of the challenge
  - c. Ruling
  - d. Majority Opinion
  - e. Optional minority and concurrent opinions

SECTION IV FINANCES

- A. ASOSU shall receive monies as approved by the University Student Fees Process.
- B. The ASOSU Executive Committee shall have the power to allocate Program Development funds (formerly new student programs) except during summer term, to student organizations that the Executive Committee deems worthy. This amount will not exceed \$25 and does not need Senate approval.

- C. The ASOSU Executive Committee shall have the power to allocate funds from the Task Force Program Development fund for task force projects which the committee deems to be worthy of support. Such allocations will not require Senate approval.
- D. The ASOSU Executive Director of Finance shall be responsible for reporting to the ASOSU Senate at every regular meeting all expenditures of the Associated Students, and he/she may be directed by the ASOSU Senate to approve purchase requests of ASOSU funds that he/she would not otherwise be authorized to approve.
- E. The ASOSU Senate shall have the power to deliberate upon and approve all budgetary matters of ASOSU
- F. The ASOSU Executive Director of Finance shall maintain records of all transactions involving ASOSU budgets and activities. He/she shall be available to assist in any ASOSU financial matters.
- G. Summer Term program support funds shall be controlled by the ASOSU Executive Committee for a time from the last Senate meeting in the spring until the Senate reconvenes the next fall; surplus summer term program support funds shall revert back to the regularly Senate controlled program support funds account. The amount of program support funds for summer term shall be roughly equivalent to program support funds collected over an average summer term, with a definite dollar amount to be set by Senate in the Spring. All funding allotments by the ASOSU Executive Committee shall be recorded by the Executive Director of Finance.

## SECTION V SENATE RULES

- A. Membership of the Senate:
  - 1. The roll call membership of the Undergraduate Senate shall be determined as outlined in Article V.B.1. of the ASOSU Constitution.
  - 2. The non-roll call membership of the Undergraduate Senate shall be determined as outlined in Article V.B.2 of the ASOSU Constitution.
  - 3. The roll call voting membership of the Graduate Senate shall be determined as outlined in Article V.C.1 of the ASOSU Constitution.
  - 4. The non-roll call membership of the Graduate Senate shall be determined as outlined in Article V.C.2 of the ASOSU Constitution.
- B. Methods of Procedure
  - 1. Bills and Resolutions will be introduced to the Graduate and Undergraduate Senate during their scheduled meetings.
  - 2. All bills and resolutions that are introduced to the Senates will be allowed five minutes for clarification of the bills and resolutions. At this time debate will not be in order. Legislation of an emergency nature may be exempt from this rule if the rule is suspended by a 2/3 vote of those present and voting.
  - 3. All resolutions that are brought before the ASOSU Senates must be in Senators' mailboxes one (1) week prior to being acted upon. Legislation

may be exempt from this rule if the rule is suspended by a 2/3 vote of those present and voting.

4. If the first Senate (either Graduate or Undergraduate) that debates and votes on a bill or resolution makes any amendments to that legislation, those changes shall be read at the other Senates' meeting by the presiding Senate Secretary..
5. The gallery may address the Senates on topics of general interest. The Chairperson should insure that the remarks are not repetitive and address only those topics of general interest.
6. If one Senate approves legislation and the other does not, the following shall occur:
  - a. Resolutions: The resolution shall be altered by the Senate Secretary to reflect the support of only the Senate that approved it, unless either Senate recommends an alternative action.
  - b. Bills: Bills shall be sent to the Senate Arbitration Committee as outlined in Section V.K.
  - c. Budgets: Budgets shall be sent to mediation as outlined in Section V.M.

#### C. Sessions of the Senate

1. Regular sessions of the ASOSU Senate shall be held every other week of each academic term that the Senate is in session, or as designated by the ASOSU Senate Chairs with the consent of the Senate.
2. Special sessions of the Senate shall be called by the respective ASOSU Senate Chairs when he/she deems it necessary or upon petition by ten Senators or 20 percent of the Senate, whichever is fewer.
  - a. Only that business which pertains to the special session shall be discussed at the session.
3. Sessions of the ASOSU Senate shall be limited to three hours from the time of convening.

#### D. Senate Minutes and Agenda

1. Minutes of all Senate sessions shall be typed and made available to all members of the Senate by one week prior to the next regularly scheduled meeting. These minutes shall be made available to all members of the Associated Students upon request in the ASOSU office.
2. Minutes of all meetings shall be sent to the Barometer and ASOSU Web Designer. Copies may be sent to others at the discretion of the ASOSU Senate Chairs.
3. The agenda of the proposed Senate meetings shall be set by the respective ASOSU Senate Chairs, and the ASOSU Senate Secretary shall send it out at least 24 hours before the meeting.
4. Additions to the agenda subsequent to distribution shall require a majority approval of Senate.

#### E. Order of Succession at Senate Meetings

1. In the absence of the ASOSU Undergraduate Senate Chair, the Undergraduate Vice Chair shall preside over the Undergraduate Senate and shall execute the duties thereof during all future absences of the ASOSU Undergraduate Senate Chair until the Undergraduate Senate otherwise orders. In the absence of the Graduate Senate Chair, the Graduate Vice Chair shall preside over the Graduate Senate and shall execute the duties thereof during all future absences of the Graduate Senate Chair until the Graduate Senate otherwise orders.
2. In the absence of the ASOSU Senate Chair and the Vice Chair for a particular body of the Senate, a member of the respective Senate body shall be selected to preside over that particular meeting.

#### F. Senate Standing Committees

1. There shall be the following standing committees composed of ASOSU Senators. The Chairperson and members of these committees will be appointed by the ASOSU Senate Chairs. The committees are:
  - a. Appropriations and Budget
  - b. Student Academic and Activities
  - c. Student Government
  - d. Committee on Committees
2. A Senator may not serve on more than two ASOSU standing committees.
3. All standing committees shall submit to the ASOSU Senate Chairs a copy of their minutes within five days after a meeting. Additional copies shall be made available to Senators at the ASOSU office and to others upon request.
4. Each committee shall submit a report to the ASOSU Senate Chairs upon request.
5. Meetings of a committee may be called by:
  - a. The Chairperson of the committee
  - b. The Chairperson of either Senate, if the committee is not meeting regularly.
  - c. Any three members of the committee
6. A quorum shall consist of one-half of the committee members.

#### G. Rules of Order

1. The latest edition of Robert's Rules of Order shall govern the Senate in all cases to which they are applicable and consistent with these statutes.

#### H. Form for Presentation of Legislation

1. All proposed bills and resolutions shall be typed and submitted to the Senate Secretary, in the form indicated in the Senate rules, by a member of Senate.
2. All bills and resolutions to be voted on must be in the Senator's mail boxes no less than one week prior to voting.
3. All bills and resolutions to be voted on will be available for publication by the Barometer no less than one week prior to voting.

4. A special or one-time funding criteria:
  - a. Request must come from recognized student organization or department and must be sponsored by a Senator or the ASOSU Vice President.
  - b. Request must be presented at least two Senate meetings prior to date funds are needed to allow for normal committee and Senate deliberation.
  - c. Request must include a complete budget indicating detailed sources of revenue and anticipated expenses.
  - d. Request must demonstrate either that other sources of funding are not sufficient to cover projected costs or that other sources of funding are not appropriate.
  - e. Group must demonstrate present and/or future benefit to the OSU community and/or students.
  - f. If request deemed worthwhile, Senate must determine amount to be allocated. The ASOSU Executive Director of Finance will allocate funds according to the Senate's direction.
  - g. A follow up report must be submitted to the ASOSU Executive Director of Finance within 30 days after the money is used.
  - h. Any funds not spent as per budget will be returned to the ASOSU Executive Director of Finance within two months after the event.
  - i. Funds cannot be allocated for the same purpose within two years of the date of enactment of the original funding.
5. Annual Budget Requests
  - a. Any programs to be funded from any budgets must provide students with unique services not already provided by another student-funded source.
  - b. Any newly funded budget must receive at least 25 percent of its total budget from sources other than incidental fees.
  - c. All funds for initial annual budgets must be allocated from New Program Support Fund account.
  - d. Before being submitted, every bill requesting funding for an organization must contain in its body, or attached to it, a fact sheet containing the following:
    - 1) A planned operating budget including sources and uses of funds.
    - 2) The position of those who are authorized to make disbursements.
    - 3) A statement that the organization has been recognized by the University Student Activities Committee during that year.
    - 4) A statement listing the organization's advisor(s) and officers.
  - e. The Educational Activities Committee or Appropriations and Budgets Committee shall include in every funding bill report:
    - 1) A statement clarifying any possible precedents or long range effects.
    - 2) A contingency fund balance sheet showing all current proposed expenses and receipts, and the resulting balances.

- I. Recording System for Legislation Introduced into Senate
1. A number and title shall be assigned to each bill and resolution introduced into the Senate. The Senate Secretary shall assign a number to each bill and resolution in the following manner:
    - a. The first letters will designate whether the legislation was introduced into the Graduate or Undergraduate Senate.
      - 1) UGS = Undergraduate Senate
      - 2) GS = Graduate Senate
    - b. The letters representing the Senate body shall be followed by digits corresponding to the number of the Senate in which the legislation was introduced.
    - c. If the Legislation is referred to a Committee, the Senate number shall be followed by letters indicating the committee to which it was referred.
      - 1) AB = Appropriations and Budgets
      - 2) E = Elections
      - 3) EA = Educational Activities
      - 4) SA = Student Academics and Activities
      - 5) SG = Student Government
      - 6) CC = Committee on Committees
      - 7) U = Unreferred
    - d. The committee designation shall be followed by the letter "B" if the legislation is a bill, or the letter "R" if it is a resolution.
    - e. The bill/resolution designation shall be followed by digits indicating the order of introduction within the academic year.
  2. Files of introduced bills shall be maintained. An index reference shall be maintained in accordance with committee, title, and action taken. The final disposition of each bill and resolution shall be noted below the sponsor(s) names.
  3. All bills passed by the ASOSU Senates that alter the content of the Constitution or Statutes shall be integrated by the Student Government Committee.

J. Voting

1. Only Senators who have been given the oath of office shall be permitted to vote. No Senator shall possess more than one vote at any one meeting.
2. The Senate voting record for bills and resolutions shall be submitted to the Barometer by the Senate Secretary within 24 hours of each meeting, accompanied by a copy of the bills and resolutions.
3. No group voice votes shall be allowed on bills and resolutions. The Senate Secretary shall record how each member votes.

K. Senate Arbitration Committee

1. The Senate Arbitration Committee shall be designed to resolve voting differences between the Graduate Senate and Undergraduate Senate. These differences include:
  - a. Approval of bills in one Senate but not the other,

- b. Approval of two different versions of the same bill. In the event that the Senates pass two different versions of a resolution either Senate may invoke the arbitration process if desired.
2. Each Senate shall nominate and elect 3 Senators, with voting privileges, excluding the Chair, to serve on the Arbitration Committee. Non-roll call voting members, who serve on both Senates, shall only be allowed to represent one Senate during the arbitration process. Service on this committee does not fulfill the Senators' requirement to serve on a Senate Standing Committee.
3. The Chair of the Committee on Committees shall be responsible for organizing and chairing the Arbitration Committee's meetings.
4. The Senate Secretaries shall provide the Senate Arbitration Committee with minutes from the full Senates, outlining the debate on the legislation in question.
5. The Arbitration Committee shall obtain any information, including individual testimony, deemed pertinent to the legislation prior to acting.
6. Following the referral of legislation to the Arbitration Committee, the committee shall report its findings at the next regularly scheduled Senate meetings.
7. The Graduate and Undergraduate Senates shall debate and vote on the legislation as outlined in Sections V.B.3, V.G, and V.J of the ASOSU Statutes.
8. A bill or resolution may only be referred to the Senate Arbitration Committee once. Unresolved differences in vote between the Senates shall be treated as follows:
  - a. Resolutions approved by only one Senate shall be treated as outlined in Section V.B.7.a.
  - b. Bills only passing one Senate shall be considered defeated.

#### L. Attendance

1. A Senator's seat will be declared vacant if that Senator has more than one unexcused absence from a Senate meeting or more than two from a Senate Standing Committee meeting of the same academic term.
2. A Senator's seat will also be declared vacant if that Senator misses a total of three meetings in one term from either/or their respective Senate meetings or Senate Standing Committee meetings.
3. A Senator is required to be present for the full scheduled meeting, unless excused from the meeting by the respective Senate Chair. The Senate Attendance Record should note the excused absence of the Senator.
4. It shall be the duty of the respective ASOSU Senate Chairs to notify, by letter, any Senator whose position is declared vacant.
5. The Senate Secretary and Parliamentarian are subject to recall by the respective ASOSU Senate Chairs if they miss two meetings per term.
6. A Senator whose position has been declared vacant may appeal the declaration to the ASOSU Executive Committee, in writing, within 72 hours of receiving written notice of the vacancy.

#### M. Mediation Process

1. If both Senates reject an SIFC recommendation, either in general assembly or in arbitration, the mediation process shall begin.
2. The Mediation committee shall consist of sixteen members, seven from SIFC, four nominated from each Senate respectively, and the ASOSU Vice-President, who shall chair the committee.
  - a. Any member of the Senates may be nominated, except the ASOSU Vice-President and any senator who is a voting member of the SIFC.
  - b. The four senators receiving the most votes shall serve on the committee. In the event of a tie, a run off vote shall be held.
3. The Mediation committee must be formed and convene within one week of a budget being rejected by both Senates.
  - a. The committee shall consider the recommendations of the Senates and may consider the testimony from any other party they feel is relevant to the budget(s) in question.
  - b. The committee shall not consider any budget(s) other than what as been referred to them.
  - c. The meetings of the committee must be announced to the Senates, the ASOSU Executives, and the budgeting board(s) of the budget(s) in question.
  - d. The meetings of the committee must be open to the public.

#### SECTION VI AWARDS

##### A. Order of Orange Award

1. The purpose of the Order of Orange Award is to recognize outstanding contributions and service by non-students to the Student Body of OSU.
2. Nominations are to be a one-page (typed) recommendation stating the nominee's status in the Corvallis Community, and reasons why they deserve the award based upon their contribution to the OSU Student Body.
3. It is the responsibility of each Senator to notify his/her school council of the Orange Award which will allow for a greater opportunity for student input.
4. Nominations will be based upon suggestions by the student Senators and other interested parties.
5. The recommendations are to be in an envelope and placed in the Student Activities Committee Chair box at Student Involvement.
6. Members of the Student Activities Committee will review the nominations and submit the name(s) of the individual(s) to be voted on at the last session of Senate for Winter term.
7. The ASOSU Senate shall vote in the first 30 days of Spring term on the nominees. Each nominee will be voted on separately with two-thirds approval of the Senate members present and voting required for acceptance.

8. Voting will be a written ballot with the results to be revealed at the annual awards banquet by the ASOSU President.
9. The Award shall be a framed certificate. In addition, a plaque describing the award which lists those who have receive it will permanently be displayed in an appropriate place.
10. The funding of the award shall be provided for by the ASOSU budget.

Revised June 2004  
ASOSU Student Government Committee;

Ryan McElwain, Undergraduate Senator  
Brad Green, Undergraduate Senator  
Andrew Elster, Undergraduate Senator  
Wende Feller, Graduate Senator  
Greg Davidson, Graduate Senator  
Danielle Cox, ASOSU Vice President

Revised May 2005  
ASOSU Student Government Committee

Luke Sheahan, Committee Chairman  
Mike Folin, Statutes Sub-Committee Chairman  
Angie Bergh, Undergraduate Senator  
Nathanael Blake, Undergraduate Senator  
Mike Moss, Undergraduate Senator  
Ian Oberst, Undergraduate Senator  
Dan McCarthy, ASOSU Vice-President