I. Call to Order

II. Roll Call
   a. Joe Page, SFC Chair
   b. Thomas Baty, Member-at-Large
   c. Gabby Gates, Member-at-Large
   d. Emma Parkin, Member-at-Large
   e. Drake Scrafford, Member-at-Large
   f. Shah Meer, ASOSU Liaison
   g. Jessica Lopez, Basic Needs Center Liaison
   h. Kanchan Ojha, Family Resource Center Liaison
   i. Dakota Canzano, Intercollegiate Athletics Liaison
   j. Noah Roberts, Memorial Union Liaison
   k. Connor Boring-Mackie, Performing Arts Liaison
   l. Jared Pratt, Recreational Sports Liaison
   m. Rain Scarborough, Student Experiences & Engagement Liaison

III. Oath of Office for New Members

IV. Approval of the Agenda

V. Approval of the Minutes

VI. Student Advisory Board Updates
   a. ASOSU
   b. BNC
   c. FRC
d. Athletics
e. MU
f. Performing Arts
g. Rec Sports
h. SEE

VII. Old Business

VIII. New Business
   a. Vice Chair Election
   b. Compensation Overview
      Leslie Schacht Drey, Associate Dean of Students
   c. Review of Expectations
   d. Email Access Check-In
   e. Google Forms Check-In
   f. Training Date Scheduling

IX. Chair Announcements

X. Member Comments

XI. Public Comment

XII. Adjournment
I. Call to Order

The meeting was called to order at 6:03 p.m.

II. Roll Call

a. Joe Page, SFC Chair
b. Thomas Baty, Member-at-Large
c. Gabby Gates, Member-at-Large
d. Emma Parkin, Member-at-Large
e. Gabriella Platt, Member-at-Large
f. Shah Meer, ASOSU Liaison
g. Jessica Lopez, Basic Needs Center Liaison
h. Kanchan Ojha, Family Resource Center Liaison
i. TBD, Intercollegiate Athletics Liaison
j. Noah Roberts, Memorial Union Liaison
k. Connor Boring-Mackie, Performing Arts Liaison
l. Jared Pratt, Recreational Sports Liaison
m. Rain Scarborough, Student Experiences & Engagement Liaison

Members Baty, Parkin, and Meer were absent.

III. Oath of Office for New Members

No new members were sworn in.

IV. Approval of the Agenda

The agenda was approved by unanimous consent.

V. Approval of the Minutes
The minutes were approved by unanimous consent.

VI. Student Advisory Board Updates
   a. ASOSU
   b. BNC
   c. FRC
   d. Athletics
   e. MU
   f. Performing Arts
   g. Rec Sports
   h. SEE

VII. Old Business

VIII. New Business
   a. Governing Documents Review
       Members Ojha and Roberts presented Sections I-III of the SFC Bylaws.
       Members Pratt and Lopez presented Sections IV and V of the SFC Bylaws.
       Members Scarborough and Boring-Mackie presented Sections VI-IX of the SFC Bylaws.
       Members Gates and Platt presented Title VII of the ASOSU Statutes.

   b. [Training Item] Legal & Policy Context of Fee-Setting
      Associate Vice Provost for Student Affairs Steve Hoelscher conducted an activity with the Committee to provide context on the legal and policy framework that enables the fee-setting process.

   c. [Training Item] FSS Training
      Iset Sevilla-Bazan from Financial Strategic Services (FSS) began a presentation regarding the role of FSS in the fee-setting process, as well as an overview of important terms and documents relevant to the fee-setting process.
IX. Chair Announcements
   a. FY22/FY23 Budget Proposals Review
      Chair Page indicated that he would send out the budget proposals from each of the last two fiscal years for all the units to the group later. Members are to review their units’ proposals and provide feedback on the Budget Rational Document and any other questions they have.
   b. SFC Website Information Google Form
      Chair Page reminded members of the Committee to fill out the Google Form so he can add member bios to the SFC website.
   c. Outlook Emails/Calendars
      Chair Page reminded members of the Committee to access their new Outlook emails and update their calendars so he can schedule 1:1 meetings with everyone.

X. Member Comments
   There were no member comments.

XI. Public Comment
   Associate Dean of Students Leslie Schacht Drey encouraged members to reach out if they are experiencing difficulty accessing their timesheets or navigating EmpCenter.

XII. Adjournment
   The meeting was adjourned at 7:37 p.m.
I. **Call to Order**
   
   *SFC Chair Joe Page called the meeting to order at 6:04 p.m.*

II. **Roll Call**
   
   a. Joe Page, *SFC Chair*
   b. Thomas Baty, *Member-at-Large*
   c. Gabby Gates, *Member-at-Large*
   d. Emma Parkin, *Member-at-Large*
   e. TBD, *Member-at-Large*
   f. Shah Meer, *ASOSU Liaison*
   g. Jessica Lopez, *Basic Needs Center Liaison*
   h. Kanchan Ojha, *Family Resource Center Liaison*
   i. TBD, *Intercollegiate Athletics Liaison*
   j. Noah Roberts, *Memorial Union Liaison*
   k. Connor Boring-Mackie, *Performing Arts Liaison*
   l. Jared Pratt, *Recreational Sports Liaison*
   m. Rain Scarborough, *Student Experiences & Engagement Liaison*

   *Members Baty, Gates, Parkin, Meer, and Lopez were absent. The Committee did not meet quorum to conduct business.*

III. **Oath of Office for New Members**
   
   *No new members were sworn in.*

IV. **Approval of the Agenda**
   
   *The Committee did not meet quorum, so no changes were made to the agenda.*
V. Approval of the Minutes

The Committee did not meet quorum, so the minutes could not be approved. They will be considered for approval at the August 11 meeting.

VI. Student Advisory Board Updates

a. ASOSU
b. BNC
c. FRC
d. Athletics
e. MU
f. Performing Arts
g. Rec Sports
h. SEE

VII. Old Business

VIII. New Business

a. [Training Item] FSS Training
   Iset Sevilla-Bazan from Financial Strategic Services (FSS) continued a presentation regarding the role of FSS in the fee-setting process, as well as an overview of important terms and documents relevant to the fee-setting process.

b. Review of FY22/FY23 Budget Proposals
   Members shared their thoughts on the Budget Rationale Documents from FY22 and FY23. A common theme discussed was the negative financial impacts that the COVID-19 pandemic had on each of the units’ budgets.

IX. Chair Announcements

a. ASOSU Ethics Committee
Chair Page shared an opportunity for a member of the Committee to join and serve on the ASOSU Ethics Committee. He added that he would poll for interest to the whole SFC in his follow-up email.

b. Fall Meeting Time
Chair Page indicated that he would send a poll to find a potentially different meeting time for Fall 2022, but that the SFC will still plan to meet on Thursdays at 6:00 p.m.

c. SFC Website Information Google Form
Chair Page reminded those who have not yet submitted the form to do so ASAP.

X. Member Comments

XI. Public Comment
Associate Vice Provost for Student Affairs Steve Hoelscher expressed his appreciation to the SFC for engaging with the prior fiscal years’ budget proposals and sharing their reflections with the group.

XII. Adjournment
The meeting was adjourned at 7:31 p.m.
I. **Call to Order**

*SFC Chair Joe Page called the meeting to order at 6:01 p.m.*

II. **Roll Call**

- Joe Page, *SFC Chair*
- Thomas Baty, *Member-at-Large*
- Gabby Gates, *Member-at-Large*
- Emma Parkin, *Member-at-Large*
- TBD, *Member-at-Large*
- Shah Meer, *ASOSU Liaison*
- Jessica Lopez, *Basic Needs Center Liaison*
- Kanchan Ojha, *Family Resource Center Liaison*
- Dakota Canzano, *Intercollegiate Athletics Liaison*
- Noah Roberts, *Memorial Union Liaison*
- Connor Boring-Mackie, *Performing Arts Liaison*
- Jared Pratt, *Recreational Sports Liaison*
- Rain Scarborough, *Student Experiences & Engagement Liaison*

*Members Baty, Gates, Parkin, and Pratt were absent. Member Shah left at 6:30 p.m. The Committee did not meet quorum to conduct business.*

III. **Oath of Office for New Members**

*Members Shah and Canzano took the Oath of Office.*

IV. **Approval of the Agenda**

*The Committee did not meet quorum, so no changes were made to the agenda.*
V. Approval of the Minutes

The Committee did not meet quorum, so minutes could not be approved. The minutes from the July 14, July 28, and August 11 meetings will all be considered at the August 25 meeting.

VI. Student Advisory Board Updates
a. ASOSU
b. BNC
c. FRC
d. Athletics
e. MU
f. Performing Arts
g. Rec Sports
h. SEE

VII. Old Business

VIII. New Business
a. Review of FY22/FY23 Budget Proposals

The Committee considered changes to the Budget Rationale Document. Discussion included:

- Who is the target audience of the BRD?
- What level of detail needs to be included in the document?
- What questions can we eliminate? What do we need to add?

Chair Page explained that the previous SFC and 13th ASOSU Congress disposed of the incidental fee clearing fund, and that questions will need to be added to the BRD to assess current progress on initiatives that allocations from the clearing fund were used to fund.

Members were largely split on whether or not to cut back on the number of questions, or to keep it at a similar level. Chair Page polled members on
their thoughts. Members Roberts, Canzano, Boring-Mackie, and Ojha indicated that they were leaning more toward leaving more questions and context in the BRD. Members Scarborough and Lopez, as well as Chair Page, indicated that they were leaning toward removing some questions and keeping the document shorter.

Chair Page emphasized that the role of Congress in this process is not necessarily to evaluate unit budgets and proposals, but to evaluate the recommendations of the SFC.

Chair Page also reminded the Committee that this would not be the last time the BRD was reviewed, and for members to continue reviewing and making suggestions in the coming weeks.

IX. Chair Announcements

a. ASOSU Vacancies
   i. SFC At-Large (1)
   ii. House of Representatives – Undergraduate (1)
   iii. House of Representatives – Graduate (2)
   iv. Senate (3)
   Chair Page encouraged members to spread the word and encourage people in their circles to apply for these vacancies.

b. SFC Member Pay Update
   Chair Page authored HB-14.01, which would change the members of the SFC from an hourly wage to a stipend-based pay, if passed. The bill will be on the House floor at their August 17 meeting.

c. Fall Meeting Time Poll
   Chair Page reminded members to fill out the poll.

d. SFC Website Information Google Form
   Chair Page reminded members to fill out the form.
X. **Member Comments**  
*There were no member comments.*

XI. **Public Comment**  
*Associate Vice Provost for Student Affairs Steve Hoelscher shared that a former Performing Arts Liaison to the SFC would be performing in Bard in the Quad this summer, and that tickets are still available for future shows.*

XII. **Adjournment**  
*The meeting was adjourned at 7:31 p.m.*
I. Call to Order

*SFC Chair Joe Page called the meeting to order at 6:02 p.m.*

II. Roll Call

a. Joe Page, *SFC Chair*
b. Thomas Baty, *Member-at-Large*
c. Gabby Gates, *Member-at-Large*
d. Emma Parkin, *Member-at-Large*
e. TBD, *Member-at-Large*
f. Shah Meer, *ASOSU Liaison*
g. Jessica Lopez, *Basic Needs Center Liaison*
h. Kanchan Ojha, *Family Resource Center Liaison*
i. Dakota Canzana, *Intercollegiate Athletics Liaison*
j. Noah Roberts, *Memorial Union Liaison*
k. Connor Boring-Mackie, *Performing Arts Liaison*
l. Jared Pratt, *Recreational Sports Liaison*
m. Rain Scarborough, *Student Experiences & Engagement Liaison*

*Members Baty, Gates, Parkin, Meer, and Lopez were absent. The Committee did not meet quorum to conduct business.*

III. Oath of Office for New Members

IV. Approval of the Agenda

*The Committee did not meet quorum, so no changes were made to the agenda.*
V. Approval of the Minutes

The Committee did not meet quorum, so minutes could not be approved. The minutes from the July 14, July 28, August 11, and August 25 meetings will all be considered at the September 8 meeting.

VI. Student Advisory Board Updates
a. ASOSU
b. BNC
c. FRC
d. Athletics
e. MU
f. Performing Arts
g. Rec Sports
h. SEE

VII. Old Business
a. Budget Rationale Document Thoughts & Feedback

Chair Page offered members another opportunity to share thoughts on the questions asked in the Budget Rationale Document (BRD). No members had any additional thoughts to offer at this time.

VIII. New Business
a. [Training Item] Introduction to University Budgeting & Tuition

Sherm Bloomer, Associate Vice President of Budget and Resource Planning

Sherm Bloomer presented to the SFC on the OSU budgeting process, including enrollment trends, the University Budget Committee, and how the SFC interacts in the process.

IX. Chair Announcements
a. ASOSU Vacancies
   i. SFC At-Large (1)
   ii. House of Representatives – Undergraduate (1)
iii. House of Representatives – Graduate (2)
iv. Senate (3)

Chair Page encouraged members to spread the word and encourage people in their circles to apply for these vacancies.

b. SFC Member Pay Update

Chair Page updated the SFC that HB-14.01 had passed both the House and Senate and was awaiting signature from the ASOSU President, Matteo Paola. If signed, the bill will change the method of pay for members of the SFC from an hourly wage to a monthly stipend, calculated at a minimum of 3 hours per week at a rate of $15.50 per hour. Units will have the option to increase the number of hours covered by the stipend for their individual liaisons.

c. Fall Meeting Time Update

Chair Page noted that there was no definitive alternate time that worked for Fall term, and that the Committee would continue to meet on Thursday evenings at 6:00 p.m. as originally scheduled.

d. SFC Website Information Google Form

Chair Page reminded members to fill out the form.

e. SFC Swag?

Chair Page inquired for interest in purchasing SFC-branded apparel for members to wear. Members expressed interest, and the Chair committed to looking into it further.

X. Member Comments

There were no member comments.

XI. Public Comment

Erica Dodson, Associate Director of Financial Strategic Services – Student Affairs (FSS), shared that the FSS team had held their kickoff meeting to
begin work on the FY24 budget templates, and that the budget guidelines from the Office of Budget and Resource Planning should be coming out in mid-September [September 12].

XII. Adjournment

The meeting was adjourned at 7:00 p.m.
Student Fee Committee

[UNAPPROVED] Meeting Minutes

Thursday, September 8, 2022 | 6:00 p.m.

Zoom

I. Call to Order

*SFC Chair Joe Page called the meeting to order at 6:06 p.m.*

II. Roll Call

a. Joe Page, *SFC Chair*
b. Thomas Baty, *Member-at-Large*
c. Gabby Gates, *Member-at-Large*
d. Emma Parkin, *Member-at-Large*
e. Drake Scrafford, *Member-at-Large*
f. Shah Meer, *ASOSU Liaison*
g. Jessica Lopez, *Basic Needs Center Liaison*
h. Kanchan Ojha, *Family Resource Center Liaison*
i. Dakota Canziano, *Intercollegiate Athletics Liaison*
j. Noah Roberts, *Memorial Union Liaison*
k. Connor Boring-Mackie, *Performing Arts Liaison*
l. Jared Pratt, *Recreational Sports Liaison*
m. Rain Scarborough, *Student Experiences & Engagement Liaison*

*Members Baty, Gates, Parkin, Meer, Lopez, and Canzano were absent. The Committee did not meet quorum to conduct business.*

III. Oath of Office for New Members

*Member Scrafford took the Oath of Office.*

IV. Approval of the Agenda

*The Committee did not meet quorum, so no changes were made to the agenda.*
V. Approval of the Minutes

The Committee did not meet quorum, so minutes could not be approved. The minutes from the July 14, July 28, August 11, August 25, and September 8 will all be considered at the first meeting of the Fall term.

VI. Student Advisory Board Updates

a. ASOSU
   i. Chair Page shared on behalf of the unit that ASOSU has two job openings for student at-large membership positions on the ASOSU Student Advisory Board.

b. BNC

c. FRC
   i. Member Ojha shared that the FRC SAB will be meeting starting fall term. Updates will be shared with the board members about it soon.

d. Athletics

e. MU
   i. Member Roberts shared that September 20 will be a first big day at the MU. They are currently preparing for Fall term.

f. Performing Arts
   i. Member Boring-Mackie shared that the Performing Arts Student Advisory Board has not yet met, but that he has met with the budget managers (Dr. Steven Zielke and Olin Hannum) and will be meeting with folks from theater and orchestra soon.

g. Rec Sports
   i. Member Pratt shared that Rec Sports is hiring a new events coordinator, focusing on events and such with higher bandwidth for staff, currently training lead staff, and preparing for training all staff.

h. SEE
   i. Member Scarborough shared that they have been meeting with Eric Beeler to plan out what Fall will look like for the SAB. They currently
are in contact with its members to confirm they all still want to serve & to find a time to meet in the Fall.

VII. Old Business

VIII. New Business

a. [Training Item] The Other Fees – Bad Debt, Contingency, and Student Facility Improvement

Iset Sevilla-Bazan, Fiscal Coordinator 2, Financial Strategic Services

i. Contingency Fee

1. Portion of the student incidental fee collected that is available for request from the SFC for unforeseen expenses or emergencies

2. For: Something that wasn't budgeted for or planned for in normal expenses (ex. Urgent building repairs, equipment needs, etc)

3. Current balance of SFC Contingency: $749,683

   a. Excess Balance from Incidental Fee Clearing Fund: $551,245

   b. Contingency Index: $198,438

ii. Bad Debt

1. Portion of the student incidental fee collected for unpaid or doubtful student accounts that are written off

   a. Balance of Cumulative Bad Debt Fee Revenue Dollars: $110,725

iii. Facility Improvement Fee

1. Pay off debt (bonds) for improvement of student facilities (SEC, Student Legacy Park, Memorial Union, etc)

2. McAlester and Intramural Field paid off in 2030. SEC in 2045

iv. Things that may be discussed at SFC this year:

   1. Whether voting on Facility Improvement Fee will continue.
2. If the Bad Debt Fee be removed from student fees and the expense instead be absorbed into the net revenue that is transferred to the units.

v. Reach out to Iset Sevilla-Bazan if you have any questions about this topic.

b. [Training Item] Introduction to Parliamentary Procedure
   i. Chair Page shared a brief overview to the parliamentary procedure that the Committee will use throughout the year. His presentation is available on the SharePoint site.

c. Overview of Fall Schedule
   i. Chair Page noted that the Committee may meet Week 0. If not, regular meetings will begin Week 1 with a training from Dr. Kevin Dougherty, Dean of Students. Unit tours will begin Week 2, and the complete schedule is available on the SharePoint site.

IX. ChairAnnouncements

a. SFC Member Pay Update
   i. The ASOSU Congress passed HB-14.01, which switched the SFC to stipend-based pay. Everyone will be paid at least $186 per month ($15.50/hr for 3 hours for 4 weeks). Members should continue clocking hours until the end of the pay period on September 15, at which point members will not clock hours anymore. Unit liaisons have the opportunity to increase their stipend, depending on their workload with their SAB. Liaisons should work with Budget Managers if they feel they need a larger stipend.

b. University Budget Committee
   i. Chair Page shared an opportunity for students to serve on the University Budget Committee (UBC). There are spots open for students at-large, and specifically from underrepresented groups.

X. Member Comments

There were no member comments.
XI. Public Comment

Steve Hoelscher, Associate Vice Provost for Student Affairs, thanked Chair Page for mentioning the need for students on the University Budget Committee. He encouraged members to reach out to people they know who might be interested in the position.

Leslie Schacht Drey, Associate Dean of Students, encouraged people to spread the word to apply as a student at-large member for the ASOSU SAB. She also reminded the SFC that the last day to use the timesheet on EmpCenter is September 15. She noted that the new base stipend is for 3 hours per week, but that liaisons should talk to their Budget Manager(s) if they work more or want to work more.

XII. Adjournment

The meeting was adjourned at 7:03 p.m.