



*Associated Students of Oregon State University*  
**2023 Elections Packet**

**Contents:**

**Letter to Candidates .....2**

**Important Dates .....3**

**Requirements for Candidacy .....4**

**Position Descriptions.....4**

**Campaign Rules and Violations .....7**

**Campaign Finances.....8**

**Campaign Materials.....9**

**Registering for Candidacy ..... 10**

**Do’s & Don’ts.....11**

**Elections Committee Members.....12**

**Glossary.....13**

## **Letter to Candidates**

To the students of this year's election,

Thank you for your interest in running for an elected position with the Associated Students of Oregon State University (ASOSU). Below this statement you will find the contents that will help you through this process and guide you through this election season. These elections will be responsible for the selection of the new ASOSU President & Vice President, Senators, SFC Chair, and SFC At-Large Members. All these positions start June 1st, 2023 and end June 1st, 2024.

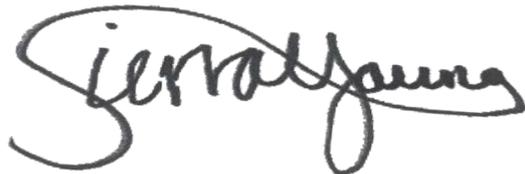
This is a momentous election year as it will be the first year with the implementation of our new Constitution. Starting this year ASOSU will return to a unicameral legislature. There will only be a Senate which makes up our Legislative Branch and there will be 18 Senators that represent it.

As a recognized student government, this organization serves as an important platform for advocacy by student leaders. I am hopeful this opportunity will help you speak on the issues of importance to you, and represent your fellow students. We highly suggest that all candidates thoroughly read through this packet and take the time to understand all the information that is provided. Understanding ASOSU election cycles rules and guidelines are also critical

For accessibility concerns, or any other accommodations necessary to engage with this process, please contact me, or the Elections Committee at [asosu.elections@oregonstate.edu](mailto:asosu.elections@oregonstate.edu).

I wish you all the best of luck,

Sierra Young,

A handwritten signature in black ink that reads "Sierra Young". The signature is written in a cursive, flowing style with a large initial 'S'.

ASOSU Vice President & Chief Elections Officer

[asosu.vp@oregonstate.edu](mailto:asosu.vp@oregonstate.edu)

## **Important Dates**

<b>Date</b>	<b>Event</b>
January 18th, 2023	Candidate Registration Opens
TBD	Info Sessions
January 30th, 2023	Campaign Period Begins
February 15th, 2023	Candidate Registration Closes
February 20th, 2023	Mid Campaign Financial Statement Open
February 20th, 2023	Ballot Opens
March 1st, 2023	Mid Campaign Financial Statement Due
March 10th, 2023	Ballot Closes
March 10th, 2023	Final Campaign Financial Statement Due

## **Requirements for Candidacy**

Candidates for any elected or appointed office must meet University requirements to hold office (*ASOSU Constitution Constitution, Article VI, Section E: Requirements for Candidacy or Appointed Position*).

1. Candidates for any elected or appointed office must meet University requirements to hold office.
  - a. Undergraduate students shall have earned at least six hours of credit in their most recently completed term, be currently registered for at least six hours, not be on conduct probation, and have a minimum cumulative grade point average (GPA) of 2.00.
  - b. Graduate students shall have earned at least five hours of credit in their most recently completed term, be currently registered for at least five hours, not be on conduct probation, and have a minimum cumulative grade point average (GPA) of 3.00.

## **Position Descriptions**

### **Open Positions this Election:**

ASOSU President

ASOSU Vice President

SFC Chair

Undergraduate Senators (15)

Graduate Senators (3)

**The below summaries are non-exhaustive. Roles and duties are further outlined in the ASOSU Constitution, as well as applicable statutes and governing documents. In some cases, these are subject to change by the ASOSU Senate or other bodies.** Hours and rates of pay are reflective of the current fiscal year and provided for informational purposes only, as they may change prior to taking office. More information can be found at [asosu.oregonstate.edu](http://asosu.oregonstate.edu).

## **ASOSU President**

One open seat; serves a **one-year** term. | Current pay model: 20 hrs./wk. year-round

The ASOSU President helps represent ASOSU and lead the executive branch of the student government. The President of the ASOSU shall be responsible for conducting all administrative affairs of the ASOSU, to include, but not be limited to:

1. Overseeing and administering the ASOSU Student Government budget.
2. Performing policy oversight and providing assistance to the executive committees, task forces and services, and staff of the Executive Branch.
3. Representing the ASOSU to increase the visibility and influence of the ASOSU both on and off campus.
4. Performing all duties as outlined in the ASOSU Statutes.

The ASOSU President may also participate on boards or committees within the university or broader campus community. In prior years, these have included:

1. Student Athletic Advisory Board
2. Campus Planning Committee
3. OSU Faculty Senate
4. OSU President's Cabinet

The ASOSU President also helps lead a process to formally recommend students for appointment to the Student Trustee position on the OSU Board of Trustees.

## **ASOSU Vice President**

One open seat; serves a **one-year** term. | Current pay model: 20 hrs./wk. year-round

The ASOSU Vice President helps assist the President in representing ASOSU and leading the executive branch of the student government. The Vice President will also serve as the President of the Senate. The ASOSU Vice President may also participate on boards or committees within the university or broader campus community. In prior years, these have included:

1. Recreational Sports Advisory Board
2. Memorial Union Student Advisory Board
3. Architectural Naming Committee

In the event the position of ASOSU President becomes vacant prior to the scheduled end of the term of office, the ASOSU Vice President succeeds to the office of President.

### **ASOSU Senators**

*Eighteen open seats; each serves a **one-year** term. Fifteen seats reserved for undergraduate students and Three seats reserved for graduate students* | Current pay model: up to 8 hrs./wk.

The Senate makes up our unicameral Legislative Branch The Senate votes on incidental fee requests as well as pass bills or resolutions. Senators shall represent the interests of the student body to the best of their abilities and shall stand ready to assist students in matters relating to the ASOSU.

### **ASOSU Student Fee Committee (SFC) Chair**

*One open seat; serves a **one-year** term.* | Current pay model: 20 hrs./wk. year-round

The SFC Chair presides over meetings of the ASOSU Student Fee Committee. The Student Fees Committee is a committee of elected students and unit liaisons who oversee the budgeting process for the entirety of student fees. Each year, the SFC revises budgetary guidelines for the student fee-funded units, reviews executive reports, strategic plans, and final budget submissions for the upcoming fiscal year.

Upon passage of student fee recommendations by the SFC, the chair reports these recommendations to the ASOSU Senate.

### **ASOSU Student Fee Committee (SFC) At-Large Member**

*Five open at-large seats serve with appointed unit liaisons; each member serves a **one-year** term.* | Current pay model: up to 8 hrs./mo. year-round

The SFC recommends fee levels for each department and then forwards these recommendations to the ASOSU Senate. After approval from the ASOSU Senate, the recommendations are sent to the OSU Board of Trustees for final approval.

## **Campaign Rules and Violations**

**Please read the following carefully.** The ASOSU Statutes permit that the Election Committee “may disqualify a candidate for any Major Offense, gross violations of the University policies, or actions that cause great harm to the student body.”

### **Major Offenses**

1. Providing students with the means to vote
2. Submitting votes for other students
3. Tampering with the electronic election system
4. Violence, harassment, intimidation, bribery or fraud with the intent of affecting the outcome of the election. This is in reference to the candidate or any third party.
5. Tampering with another campaign’s materials with malicious intent.
6. Failing to file required documents on time unless an extension prior to the due date.
7. Intentional actions to mislead or obstruct the duties of the Elections Committee.
8. Failing to comply with the rulings of the Elections Committee.
9. Exceeding the campaign finance limit by more than five (5) percent on any Financial Statements.
10. Promising to hire any student or making overtures to hire or appoint students to positions prior to the final election, particularly in order to gain support for a campaign. Candidates may openly recruit individual students and students at-large to apply for positions and are encouraged to do so. Candidates may also describe their desire in having individual students or students at-large take interest in specific positions, but candidates are prohibited from “earmarking” students for positions and vice-versa.
11. Hiring paid employees of the campaign.
12. Committing five or more Minor Offenses.

### **Minor Offenses**

1. Marketing materials are posted in non-University locations or websites.
2. Putting up campaign materials in buildings without their permission and/or protocol.
3. Any violations of the Elections rules and regulations not specifically stated as a Major Offense.

## **Campaign Finances**

For the 2023 ASOSU General Election, the campaign spending limit for all candidates is **\$300**. Spending limits apply to each candidate as an individual with the exception of the President/Vice President who run as one ticket.

To ensure accountability to campaign spending limits, as well as transparency of funding, the ASOSU Statutes also require the Elections Committee to set deadlines for a Mid-Campaign Financial Statement, as well as a Final Financial Statement, from all candidates. Financial statements shall include an itemized list of all expenditures and a detailed list of all contributions, whether personal or student.

Candidates are prohibited from using their finances for other candidates.

Candidates running jointly for President and Vice President are not required to submit statements independently.

The deadlines are as follows:

Mid-Campaign Financial Statement: Wednesday, March 1st, 2023, at 11:59 p.m. PST

Final Campaign Financial Statement: Friday, March 10th, 2023, at 5:00 p.m. PST

**Please note this restriction: “No contributions shall be allowed by any organization or individual acting on behalf of an organization.” (ASOSU Statutes Title XI § 20(B))** This means your sources of campaign funding must be purely from your own funds, or those contributed to your campaign by other individuals. If you receive material donations (like free posters), please note these accordingly and provide a fair market value estimate of their worth. You may consult with the Elections Committee on these estimates before submitting your financial statements.

## **Campaign Materials**

All candidates participating in the ASOSU sponsored elections must have all campaign material submitted to the ASOSU Elections Committee and/or Chair prior to posting. Campaign materials may be submitted to the Chief Elections Officer at [asosu.elections@oregonstate.edu](mailto:asosu.elections@oregonstate.edu). The elections committee shall have 48 hours to deny any material deemed inappropriate.

### **Statutory Requirements for Campaign Materials & Locations (Title XI § 16(D-L) § 17):**

- No campaign materials may be placed on building exteriors, light poles, trees or automobiles.
- Certain campaign materials, unless otherwise approved, must have the ASOSU Elections website address on them: [asosu.oregonstate.edu/elections](http://asosu.oregonstate.edu/elections). These shall include:
  - Campaign posters
  - Social networking sites
  - Websites
  - Fliers
- Chalking is not permitted.
- No candidate or affiliate shall remove or deface the campaign materials of another candidate.
- Only the members of the Elections Committee shall remove illegal campaign materials.
- Candidates sending emails over listservs must obtain permission from that list's administrator.
- Campaigning may **NOT** include the use of Benny the Beaver, Oregon State University logos or symbols, or any pictures or models that may be perceived as an endorsement by the University.
- Candidates or tickets are not responsible for violations made by students or other individuals in possession of or displaying non-stationary campaign materials such as shirts, buttons, fliers, stickers, as well as third party posters and social networking sites.
- All candidates and campaigns shall comply with libel and slander laws under the provisions of ORS-260.532.
- Campaigning in University living establishments (residence halls, co-ops, fraternities, sororities, etc.) is at the discretion of that organization. Candidates are expected to abide by all regulations of the organization as well as University regulations.
- Campaigning in classes and lectures is left to the discretion of the instructor and the Elections Committee.

## **Registering for Candidacy**

### **Steps to register:**

1. Attend or watch an ASOSU Elections Informational Session.
2. Go to [asosu.oregonstate.edu/elections](https://asosu.oregonstate.edu/elections)
3. Click “Candidate Registration”
4. Fill out the form and submit! Be sure to include your platform, biography, and campaign photo.

### **Elections Platform Guidelines:**

#### **Candidates for President and Vice President:**

Platform statement (no more than 500 words per ticket)

Photo of candidates (one per person)

Personal bio (no more than 200 words each, per person)

#### **Candidates for SFC Chair:**

Platform statement (no more than 500 words)

Photo of candidate

Personal bio (no more than 200 words)

#### **All Other Candidates:**

Platform statement (no more than 350 words)

Photo of candidate

Personal bio (no more than 200 words)

## **Do's and Don'ts**

*A highlight of things you can and cannot do as a candidate.*

<b>DO</b>	<b>DON'T</b>
DO encourage students to vote in this election!	DON'T provide a means to vote to any student.
DO prepare your marketing materials in advance to ensure they are ready in a timely manner.	DON'T tamper maliciously with another campaign's materials.
DO submit required documents on time, including your candidate registration, mid-campaign financial statement, and final financial statement.	DON'T spend more than \$300 on your campaign.
DO represent the students of Oregon State University.	DON'T promise to hire a student or "earmark" a student for a position during the course of the campaign.
DO ask the Elections Committee any questions you might have.	DON'T wait until you have campaign violations to reach out.

## Election Committee Members

<b>Name</b>	<b>Position/Role</b>	<b>Email</b>
Sierra Young	Vice President/EC Chair	asosu.vp@oregonstate.edu
Abby Miller	Graduate Affairs Coordinator/EC Vice Chair	asosu.graduate@oregonstate.edu
Bailey Langley	EC Media Coordinator/Senator	asosu.senator4@oregonstate.edu
James Budd	Senator	asosu.senator11@oregonstate.edu
Sydney Navas	Senator	asosu.senator10@oregonstate.edu
Francisco Hernandez	Representative	asosu.representative6@oregonstate.edu
Lucy Hoang	Representative	asosu.representative7@oregonstate.edu
Ethan Hampton	JC Vice Chair	asosu.jcvicechair@oregonstate.edu

## Glossary

**Alleged:** Something that has been stated but not necessarily confirmed.

**Appeal:** To make a serious or urgent request, typically to the public.

**Appointed:** To name or assign to a position, an office, or the like; designate.

**ASOSU:** Associated Students of Oregon State University.

**Bill:** An internal proposal to change something in ASOSU

**Bylaws:** A set of laws made by a local organization or government that only relates to its particular region and/or members.

**Constitution:** [ASOSU Constitution](#)

**Endorsement:** An act of giving one's public approval or support to someone or something.

**Listserv:** An application that distributes messages to subscribers on an electronic mailing list.

**Resolution:** A stance on behalf of the students of OSU regarding an issue or state level ballot

measure.

**Slander:** The action or crime of making a false spoken statement damaging to a person's reputation.

**Statutes:** [ASOSU Statutes](#)

**Student Advisory Board (SAB):** A group of students, staff, and community members who provide important input to each of the student fee-funded units on everything from budgets, program priorities to advocacy goals. One of the most important functions of the Student Advisory Board is the presentation of each student fee-funded unit's annual budget request to the ASOSU Student Fee Committee.

**Student Fee Committee (SFC):** Located in the ASOSU executive branch. The SFC is a committee of elected students and unit liaisons who oversee the budgeting process for the entirety of student fees. Each year, the SFC revises budgetary guidelines for the student fee-funded units, reviews executive reports, strategic plans, and final budget submissions for the upcoming fiscal year.

**Ticket(s):** Refers to a single election choice that fills more than one political office or seat. For example, in the ASOSU, the candidates for President and Vice President run on the same "ticket", because they are elected together on a single ballot question.

**Vacant:** Not held, filled, or occupied, as a position or office. Having no occupant in a seat.

**Violation:** An action that breaks or acts against something, especially a law, agreement, principle, or something that should be treated with respect.