



**OFFICIAL RECOMMENDATION OF THE  
STUDENT FEE COMMITTEE**

ON THE  
RATE AND ALLOCATION OF THE  
MANDATORY INCIDENTAL FEE

**FISCAL YEAR 2025**

FEBRUARY 2, 2024

MATTEO PAOLA, CHAIR

SOPHIA NOWERS, VICE CHAIR

# Contents

Introduction .....	3
Membership of the Student Fee Committee .....	3
Overview of the FY25 Student Fee Budget Cycle .....	3
FY25 Process Changes .....	4
Recommendation Overview .....	5
Associated Students of Oregon State University .....	6
Decision Package #1 – Additional Student Government Advisor .....	6
Basic Needs Center .....	7
Family Resource Center .....	8
Decision Package #1 – Student Media Assistant .....	8
Decision Package #2 – OLV & Student Engagement Restructuring .....	8
Intercollegiate Athletics .....	9
Memorial Union .....	10
Decision Package #1 – Gallery & Art Collections .....	10
Decision Package #2 – Equipment Systems Specialist .....	10
Decision Package #3 – Student Activities Team .....	10
Performing Arts .....	12
Decision Package #1 – Student Accessibility at PRAX .....	12
Decision Package #2 – OSU Theatre Support .....	13
Decision Package #3 – Forensics Support .....	13
Recreational Sports .....	15
Decision Package #1 – ASOSU Additional Hour .....	15
Decision Package #2 – 1.0 FTE Custodian .....	15
Decision Package #3 – Building Reserves .....	15
Student Experiences & Engagement .....	17
Decision Package #1 – Student Organization Activity Grants .....	17
Contingency & Supplementary Fund .....	18
Student Facility Improvement Fee .....	19

Living Wage Resolution .....20

Appendices..... [2021](#)

## Introduction

### Membership of the Student Fee Committee

The membership of the Student Fee Committee (SFC) is comprised of 14 members: one (1) chair, five (5) members-at-large, and eight (8) unit liaisons. The following is a list of the members of the SFC for this fee-setting cycle:

- > Matteo Paola, Chair
- > Sophia Nowers, Vice Chair & Member-at-Large
- > Carson Bass, Member-at-Large
- > Abukar Mohamed, Member-at-Large
- > Spencer Pederson, Member-at-Large
- > Cole Peters, Member-at-Large
- > Nathan Schmidt, Liaison for the Associated Students of Oregon State University
- > Meron Solomon, Liaison for the Basic Needs Center
- > Harper Kenee, Liaison for the Family Resource Center
- > Zoe Eberle, Liaison for Intercollegiate Athletics
- > Noah Roberts, Liaison for the Memorial Union
- > Connor Boring-Mackie, Liaison for Performing Arts
- > Emma Flick, Liaison for Recreational Sports
- > Alexandria Granera, Liaison for Student Experiences & Engagement

### Overview of the FY25 Student Fee Budget Cycle

The Student Fee Committee (SFC) for Fiscal Year 2025 (FY25) took office on June 1, 2023. Over the last several months, the SFC has worked to develop a deep and intimate understanding of the operations, programs, and services of each of the units funded by the incidental fee. Throughout the Summer term, the Committee received training on the basics of the fee-setting process and how budgets come to be fee levels, as well as developed an understanding of the important legal and policy framework which allows students at institutions of higher education in Oregon to make recommendations on the incidental fee to the Board of Trustees.

Over the Fall term, the SFC embarked on tours of each of the fee funded units, in order to develop a deep understanding of each fee funded unit and the services and programs that they offer. Concurrently, the fee funded units developed their budget proposals.

During the first four weeks of Winter term, the SFC hosted its deliberation sessions, where the SFC considered each of the requests from the fee-funded units across three total sessions: the first dedicated to Unit Presentations and preliminary votes on unit Operating Budgets; the second dedicated to deliberation and preliminary votes on Decision Packages; and the third dedicated to final deliberations and votes for recommendation, culminating in this report.

The SFC considered all budgets with the priorities identified by the ASOSU Congress (now Senate) in its five-year fee priorities (Appendix B)

## FY25 Process Changes

This year, a couple of adjustments were made to the fee-setting process. Though many of the changes enacted last year were carried over. Slight alterations were made to the Budget Rationale Documents which unit Student Advisory Boards were required to submit to the committee, mainly asking new questions around the impact of a 24 hour work week pilot program for student workers; utilization of excess bad debt funding which was distributed to the units in FY24, and utilization of clearing fund disposition funds (distributed in FY23) to a select number of the fee funded units.

FY25 also marked the first year of the Student Fee Committee under ASOSU's new constitution, which was enacted June 1, 2023. The impact that this has had on the Student Fee Committee is minimal. The number of At-Large representatives was increased from four (4) to five (5) and some work was done earlier in the Summer and Fall to carry over old ASOSU statute related to the SFC process that was missing from our transitional statutes.

The other slight change was to the process timeline. The Fall and early Winter term schedules are largely similar to prior years, but a couple of weeks on the back end of the process have been reserved to allow more room for mediation in the case of Senate voting down fee bills or bills being vetoed by the ASOSU President, to allow adequate time for these processes to take effect if they need to. Part of the changes recommended by the outgoing SFC Chair in FY24 included a shift to electing rather than selecting members of the SFC and Senate to serve on mediation committees. The Committee will meet to select elect members interested in participating in the mediation process if it occurs.

## Recommendation Overview

After careful and thoughtful deliberation, the Student Fee Committee is recommending an incidental fee of \$527.07 per student per term for Fall 2024, Winter 2025, and Spring 2025. The Student Facility Improvement Fee will continue to be charged at a rate of \$48.50 in Summer 2024 (Appendix L). See Table 1 below for a summary of the total fee breakdown.

Appendix A includes a more detailed breakdown of the fee allocation. Budget Proposals for each unit are available in Appendices at the end of this report.

<b>Table 1. Fee Recommendation Overview</b>		
<b>Unit</b>	<b>Recommended Rate</b>	<b>Percent Change FY24</b>
Associated Students of Oregon State University	\$75.91	134.58%
Basic Needs Center	\$21.64	3.54%
Family Resource Center	\$21.85	13.21%
Intercollegiate Athletics	\$0.00	-100.00%
Memorial Union	\$93.68	4.62%
Performing Arts	\$9.87	17.22%
Recreational Sports	\$127.70	5.14%
Student Experiences & Engagement	\$111.32	7.34%
Contingency & Supplementary Fund	\$0.10	0.00%
Student Facility Improvement Fee	\$65.00	0.00%
<b>TOTAL</b>	<b>\$527.07</b>	<b>4.27%</b>
	<b>\$35,050,155</b>	

\*Abukar Mohamed was present for preliminary votes, but absent from all votes at the final deliberations (and not included in the total vote count for any recommendations listed in this document)

## Associated Students of Oregon State University

The Associated Students of Oregon State University (ASOSU) requested a base rate of \$75.91. This represents a significant increase due to the shifting of funds from Intercollegiate Athletics to ASOSU to negotiate a Memorandum of Understanding (MOU) for student tickets; without this shift in funding the rest of ASOSU’s base budget is a decrease from FY24. The operating budget request was approved 10-0-3 (Paola, Boring-Mackie, and Schmidt abstaining)

### Decision Package #1 – Additional Student Government Advisor

*“ASOSU Student Government is advancing this decision package to reinstate a second adviser to support operations not only within student government, but throughout the ASOSU unit as a whole. An additional dedicated professional staff supporter will help Student Government to not only meet their obligations as an organization, but advance goals that would be otherwise difficult or even impossible to accomplish under the current advising structure.” – ASOSU Budget Proposal*

Decision Package #1 was approved 10-0-3 (Paola, Schmidt, and Peters abstaining)

<b>Table 2. Fee Recommendation for the Associated Students of Oregon State University</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$74.49	\$4,953,585
Decision Package #1	\$1.42	\$94,430
<b>TOTAL<sup>1</sup></b>	<b>\$75.91</b>	<b>\$5,048,015</b>

## Basic Needs Center

The Basic Needs Center requested an operating budget of \$21.64. The operating budget request was approved 12-0-1 (Solomon abstaining)

<b>Table 3. Fee Recommendation for the Basic Needs Center</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$21.64	\$1,439,060
<b>TOTAL</b>	<b>\$21.64</b>	<b>\$1,439,060</b>



## Family Resource Center

The Family Resource Center requested an operating budget of \$19.90. The operating budget was approved 12-0-1 (Kenee abstaining)

### Decision Package #1 – Student Media Assistant

*“With the continued expansion (of the unit’s usage), duties that were once held by some FRC pro staff are becoming more and more difficult to continue and we are needing to release the marketing duties from our Assistant Director of Facilities and Operations and look forward to offering a new student employment opportunity for someone studying graphic design and/or marketing.” – Family Resource Center Budget Proposal*

The Decision Package was approved 12-0-1 (Kenee abstaining)

### Decision Package #2 – OLV & Student Engagement Restructuring

*“we are needing to restructure the way in which Our Little Village (OLV) and Student Engagement currently exist. We need to take our FRC Assistant Director- OLV and Student Engagement out of OLV operations so that they can focus on increased service to parenting students on the Corvallis and Cascades campuses... we would need to transition the OLV Assistant Coordinator into a Coordinator role and then backfill the Assistant Coordinator position creating an additional FTE not currently in our budget” – Family Resource Center Budget Proposal”*

The Decision Package was approved 12-0-1 (Kenee Abstaining)

<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$19.90	\$1,323,350
Decision Package #1	\$0.22	\$14,630
Decision Package #2	\$1.73	\$115,045
<b>TOTAL<sup>ii</sup></b>	<b>\$21.85</b>	<b>\$1,453,025</b>

## Intercollegiate Athletics

*“in the last several weeks, growing frustration with the availability of student tickets to athletic events has prompted conversations between ASOSU leadership and Intercollegiate Athletics as to how best to structure the sale of student tickets. In response to student demand, ASOSU leaders have indicated a desire to purchase student tickets on behalf of the student body” – Intercollegiate Athletics Student Advisory Board Memo to the Student Fee Committee*

Intercollegiate Athletics did not present a base budget, instead forwarding a proposal that was approved by both the Intercollegiate Athletics Student Advisory Board and the ASOSU Student Advisory board to remove Athletics from the incidental fee and instead shift their funding (with a 3% inflationary increase) to ASOSU to allow ASOSU to enter into a Memorandum of Understanding (MOU) with Athletics for the purchase of Athletics student tickets.

Intercollegiate Athletics expressed a desire to simplify its revenue streams and simplify the way in which student tickets are “purchased” by the student fee. The intention is for the ASOSU President to enter into a MOU with Intercollegiate athletics; in order to negotiate for an additional number of student tickets, specifically for football games. It was shared with the committee that the number of requests for student tickets at games this year were significantly in excess of the number able to actually be offered, and additional student tickets could help additional students hoping to gain access to the football games.

Refer to Appendix F for more details on this transition

## Memorial Union

The Memorial Union requested an operating budget of \$91.84. The operating budget was approved 12-0-1 (Roberts abstaining)

### Decision Package #1 – Gallery & Art Collections Position

*“The art collection is an MU asset appraised at \$6 million dollars. The management, promotion, handling/installation, and conservation of the collection require specialized skills and the ability to manage, take inventory, exhibit, market, and develop educational programming pertaining to the collection and the gallery. This position will supervise student Gallery and Collection assistants. This position will also manage the art collection lending program.” – Memorial Union Budget Proposal*

The Decision package was approved 12-0-1 (Roberts abstaining)

### Decision Package #2 – Equipment Systems Specialist

*“This request is for the addition of a second Equipment Systems Specialist Position (ESS)...  
The ESS is responsible for:*

- Developing and implementing training programs for student staff technicians*
- Developing, integrating, and maintaining AV equipment (both permanent and mobile systems)*
- Holding programming certificates for Crestron, Q-SYS, and other integrated AV systems used throughout our facilities.*
- Scheduling appropriately trained staff technicians for a wide range of events*

*Currently, the workload for this position is beyond what one staff position can manage. Additionally, the MU will begin providing support for the AV systems installed in the Cultural Centers. This support will involve troubleshooting as well as AV-specific event support.” – Memorial Union Budget Proposal*

The Decision Package was approved 12-0-1 (Roberts abstaining)

### Decision Package #3 – Student Activities Team

*“this proposal seeks to increase the funding that the Activities Team receives. This funding will go towards additional student hours, which in turn will allow the team to curate and host larger and more frequent events throughout the academic year.” – Memorial Union Budget Proposal*

The Decision Package was approved 12-0-1 (Roberts abstaining)

<b>Table 5. Fee Recommendation for Memorial Union</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$91.84	\$6,107,360
Decision Package #1	\$0.66	\$43,890
Decision Package #2	\$1.07	\$71,155
Decision Package #3	\$0.11	\$7,315
<b>TOTAL</b>	<b>\$93.68</b>	<b>\$6,229,720</b>

## Performing Arts

Performing Arts requested an operating budget of \$8.68. The operating budget was approved 12-0-1 (Boring-Mackie abstaining)

### Decision Package #1 – Student Accessibility at PRAX

Initially, this decision package requested \$71,750 for three separate components

#### Component 1: \$5 student tickets

*“For Spring 2024, PRAX adopted a program to provide \$5 student tickets to 25% of the house, which we believe covers student demand while also ensuring enough full-price-paying non-student tickets to cover PRAX costs ... We would like to extend the program beyond Spring 2024, and are requesting that the SFC support half of the maximum differential between average ticket costs and the \$5 tickets.”*

The Committee raised questions over what student utilization of these tickets would look like, and because PRAX is not opening until April, there is no existing data for the committee to refer to. ASOSU’s Student Advisory Board met and agreed to fund the first year of this component of the decision package out of their fund balance as a decision package as a pilot program to evaluate student usage and interest. SFC member Boring-Mackie motioned to reduce the decision package to \$0.39 per student per term since component one and three no longer needed to be covered by the incidental fee in FY25.

#### Component 2: Engagement Activities with Professional Artists

*“For Spring 24, PRAX covered these costs in order to launch the engagement and outreach programming. We would like to extend this to a commitment in 24-25 that all artists who visit PRAX will be asked to do engagement activities on campus.”*

Component #2 of this decision package is the only one recommended for incidental fee funding via the committee (the other two components instead being covered through ASOSU’s fund balance as a pilot program)

#### Component 3: Free Exhibition Gallery Programming

*“The Kate and John Stirek Gallery in PRAX will present three major exhibitions per year. Curated by professional art curator Ashley Stull Meyers ... Exhibitions at this scale are often ticketed. The Hallie Ford Museum of Art at Willamette University charges \$8 general admission; the Jordan Schnitzer Performing Arts 17Museum of Art at University of Oregon charges \$5. The Stirek Gallery, however, has been designed to promote accessibility; it includes a large storefront visit to reduce the “cloistered” feeling of many art galleries, and universal design principles dictated all elements of the design. We are requesting SFC money to underwrite gallery programming, enabling us to maintain the gallery as space that is free to all visitors. Because the SFC underwrites student access in particular, our proposal only requests SFC dollars to backfill the potential revenue associated with student gallery*

visitation”

This component will also be funded through ASOSU fund balance in FY25

The committee’s recommendation to the Senate for Decision Package #1 covers only the engagement activities with Professional artists. Components 1 and 3 of this package will be funded through ASOSU Fund Balance in FY25

Decision Package #1 was approved 12-0-1 (Boring-Mackie abstaining)

### Decision Package #2 – OSU Theatre Support

“we would like to request \$50,000 in funding to support the costs of production rights, materials for building costumes and scenery for Main Stage productions, and to be able to offer complimentary tickets to any current OSU student to any UT production during the academic year.” – Performing Arts Budget Proposal

<b>Expense:</b>	<b>Amount:</b>
1,000 complimentary student tickets	\$5,000
Average licensing rights for 3 productions	\$3,000
Costumes for 3 productions	\$15,000
Scenery/props for 3 productions	\$20,000
Lighting/sound for 3 productions	\$5,000
Promotional Materials	\$2,000
TOTAL	\$50,000

Decision Package #2 was approved 12-0-1 (Boring-Mackie abstaining)

### Decision Package #3 – Forensics Support

*“The OSU Forensics (Speech and Debate) Team is requesting a 18% budget increase to cover increased costs related to inflation and a moderate rise in student involvement on a year-to-year basis. This budget increase would primarily target costs in three areas: (1) more students participating in team events, including attendance at regional and national tournaments; (2) cost increases related to lodging; and (3) cost increases related to travel” – Performing Arts Budget Proposal*

A few members of the committee expressed concern over the funding methods of Forensics and Mock trial and their registration as Department Student Organizations rather than Recognized Student Organizations. It was explained to the committee that both Forensics and Mock Trial were formerly funded through a different fee funded unit and were merged into Performing Arts when that unit was removed from the fee setting process. Forensics and Mock Trial both receive professional staff support.

Decision Package #3 was approved 8-3-2 (Paola, Nowers, and Granera opposed. Boring-Mackie, Peters abstaining)

<b>Table 6. Fee Recommendation for Performing Arts</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$8.68	\$577,220
Decision Package #1	\$0.39	\$25,935
Decision Package #2	\$0.75	\$49,875
Decision Package #3	\$0.05	\$3,325
<b>TOTAL</b>	<b>\$9.87</b>	<b>\$656,355</b>

## Recreational Sports

Recreational Sports requested an operating budget of \$124.64. The operating budget was approved 12-0-1 (Flick abstaining)

### Decision Package #1 – ASOSU Additional Sunday Hour

*“Our first decision package is to address ASOSU HR 14.01 Fitness Expansion Resolution. The resolution requests that Recreational Sports consider opening at 9am on Sunday to match Saturday. Recreational Sports will need additional funding to make this happen in FY25. It will cost the department a total of \$11,440 per year to be open for the additional hour. This equates to \$.17/student/term.*

*Staffing 6 positions per hour = \$110*

*Utilities per hour = \$110*

*Total number of weeks = 52*

*Total hourly cost = \$11,440 per year” – Recreational Sports Budget Proposal*

Decision Package #1 was approved 12-0-1 (Flick abstaining)

### Decision Package #2 – 1.0 FTE Custodian

*Per national higher education custodial cleaning standards, expected work for a sevenhour workday per custodian is twenty-five thousand square feet. (approximate workload of 417 bathrooms per person per shift). We currently have five custodians Recreational Sports 25working fifty-six thousand square feet per seven-hour workday (approximate workload of 933 bathrooms per person per shift). This is more than twice the standard workload.” – Recreational Sports Budget Proposal*

Decision Package #2 was approved 12-0-1 (Flick abstaining)

### Decision Package #3 – Building Reserves

*“This package will cost \$1.88 per student per term for a total of an additional \$125,000 per year. With an estimated \$80 million in projects to restore, replace and rebuild more equitable components of facilities, this funding is critical for the infrastructure of Recreational Sports. These funds will allow future students to experience more equitable facilities, services and programs at Recreational Sports.” – Recreational Sports Budget Proposal*

Decision Package #3 was approved 12-0-1 (Flick abstaining)



<b>Table 7. Fee Recommendation for Recreational Sports</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Operating Budget	\$124.64	\$8,288,560
Decision Package #1	\$0.17	\$11,305
Decision Package #2	\$1.01	\$67,165
Decision Package #3	\$1.88	\$125,020
<b>TOTAL</b>	<b>\$127.70</b>	<b>\$8,492,050</b>

## Student Experiences & Engagement

Student Experiences and Engagement requested an operating budget of \$108.82. The operating budget was approved 11-0-2 (Paola & Granera abstaining)

### Decision Package #1 – Student Organization Activity Grants

*“The SEE Student Advisory Board has examined and endorsed a decision package aimed at augmenting funding for Student Organization Activity grants. Our objective is to present subsequent decision packages to each Student Fee Committee until the grant funding reaches \$10 per student per term. Currently, we stand at \$2.50 per student per term, and the approved decision elevates the allocation to \$5 per student per term.*

*The post-pandemic era has brought an unprecedented surge in demand for activity grants, underscoring the students' eagerness to foster community connections. Unfortunately, our existing funding falls short given the heightened demand. Over the last two years, staff vacancies have allowed us to exceed our budget. Now, with a fully staffed team, escalating demand, and students feeling the impact of funding constraints, we are approaching the Student Fee Committee to request a budget increase” – SEE Budget Proposal*

The below table outlines SEE’s currently planned increases to reach a total funding of \$10 per student per term

Fiscal Year	FY22	FY23	FY24	FY25	FY26	FY27
<b>Fee allocation</b>	~\$2.60	\$2.53	\$2.52	\$5.00	\$7.50	\$10.00
<b>Budget</b>	\$157,556	\$160,707	\$163,921	\$322,500	\$498,750	\$665,000
<b>Expenses</b>	\$246,184	\$284,926				

Decision Package #1 was approved 12-0-1 (Granera abstaining)

Table 8. Fee Recommendation for Student Experiences & Engagement		
Name of Request	Fee Request	Total Dollars
Operating Budget	\$108.82	\$7,236,530
Decision Package #1	\$2.50	\$166,250
<b>TOTAL</b>	<b>\$111.32</b>	<b>\$7,402,780</b>

## Contingency & Supplementary Fund

The SFC is recommending a 0% increase to the Contingency & Supplementary fee. The SFC came to this decision with the knowledge that the current balance of the Contingency & Supplementary fund is \$679,866 as of 06/30/2023. The recommended balance is \$500,000. The Committee felt that lowering or removing the fee entirely was not warranted, as at \$0.10 a term only \$6650 will be added to the overall balance in FY25. See Appendix K for more details

The Contingency fee was approved 13-0-0

<b>Table 9. Fee Recommendation for the Contingency &amp; Supplementary Fund</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Contingency & Supplementary Fund	\$0.10	\$6650
<b>TOTAL</b>	<b>\$0.10</b>	<b>\$6650</b>

## Student Facility Improvement Fee

In the previous fiscal year, it was determined that the Student Facility Improvement Fee cannot be altered by an act of Congress (now Senate) because this fee was passed by referenda of the student body over the course of several special elections. Because this fee is unable to be altered until the debt service is paid off the committee took no action on this fee and it remains the same as in previous years. See Appendix L for more details.

<b>Table 10. Fee Level for the Student Facility Improvement Fee</b>		
<b>Name of Request</b>	<b>Fee Request</b>	<b>Total Dollars</b>
Fall, Winter, Spring	\$65.00	\$4,230,850
Summer	\$48.50	\$160,050
<b>TOTAL</b>	<b>\$113.50</b>	<b>\$4,390,900</b>

## Living Wage Resolution

The committee voted not to recommend the living wage decision package(s) proposed by SR-83.02, for a variety of procedural and policy reasons expressed by the majority of the committee. The committee recognizes that the Senate may address this question separately, but chose not to include this proposal within its recommendation. Refer to Appendix O and P for more details

The Living Wage proposal from SR-83.02 was rejected 8-3-2 (Paola, Peters, Boring-Mackie opposed. Solomon, Roberts abstaining)

## Appendices

[Appendix A](#) – FY25 Fee Summary & Decision Package Summary

[Appendix B](#) – ASOSU Budget Priorities

[Appendix C](#) – ASOSU Budget Proposal

[Appendix D](#) – BNC Budget Proposal

[Appendix E](#) – FRC Budget Proposal

[Appendix F](#) – Intercollegiate Athletics funding merger request

[Appendix G](#) – Memorial Union Budget Proposal

[Appendix H](#) – Performing Arts Budget Proposal

[Appendix I](#) - Recreational Sports Budget Proposal

[Appendix J](#) – SEE Budget Proposal

[Appendix K](#) – Contingency & Supplementary Fee Memo

[Appendix L](#) – Directive of the ASOSU President No. 2023-002

[Appendix M](#) – SFC Unit Presentation Deliberation Minutes

[Appendix N](#) – SFC Decision Package Deliberation Minutes

[Appendix O](#) - SFC Final Deliberation Minutes

[Appendix P](#) – SR-83.02 Living Wage Resolution

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