

ASOSU Student Advisory Board Meeting

October 9, 2019

6:00 p.m. – 8:00 p.m.

Board Advisor: Shay Norman

Attendees:

- **Winston Kennedy**
- **Uwe Keist**
- **Trenton Joiner**
- **Raeann Briceno**
- **Claire Ciabattari**
- **Ian Walker**
- **Leif Larsen**
- **Vivian Le**

i. Board member introductions

Each person went around and stated their name, position/role with ASOSU, their major, and what they want to find out being apart of the Student Advisory Board (SAB).

ii. Overview of the Student Advisory Board

a. Bylaws

i. **Bylaws were sent out through email.**

ii. **When the SAB page is created on the ASOSU site, the bylaws will be posted there.**

b. Purpose of the Board

i. **To receive student feedback on where the student fee budget should be allocated.**

ii. **To receive feedback from multiple identities with various backgrounds and knowledge sets.**

c. Meeting Times

i. **Should be once a week until around November. Then the meeting times will be every other week.**

iii. Members – **Introduction to everyone was said for each person on the SAB and what their role is in ASOSU.**

a. Voting Members – **Members who vote, as well as contribute in ideas and feedback in conversation.**

i. At-Large Student Representative: Winston Kennedy

ii. Office of Advocacy Representative: Vivian Le

iii. SafeRide Representation: Uwe Keist

Commented [RB1]: Is this correct? What was the plan for meeting times?

- iv. Student Government Representatives: Trenton Joiner (Director of Diversity),
Raeann Briceno (Coordinator of Veteran Affairs)
- b. Ex-Officio Members – **Members who do not vote but contribute to the SAB with ideas and feedback in conversation**
 - i. Student Legal Services Representative: Karina Mondragon
 - ii. Saferide: Claire Ciabattari
 - iii. Student Fee Committee Liaison: Leif Larsen
 - iv. Office of Advocacy Representative: Vacant
(If we have someone to recommend for this position, refer them to Shay.)
 - v. At-Large Student: Vacant
(If we have someone to recommend for this position, refer them to Shay.)
- iv. Officers
 - a. Overview of Positions – **Copy of the descriptions for each role is stated in the Bylaws**
 - i. Overview of Positions
 - 1. Chair
 - a. **The Chair shall have the following duties:**
 - i. **The Chair presides over the Student Advisory Board meetings**
 - ii. **Shall represent the Student Advisory Board at meetings and functions of the University as requested**
 - iii. **Act as the formal liaison with other Student Advisory Boards within Student Affairs**
 - iv. **In consultation with the Student Advisory Board officers and advisor, prepare the agenda for each regularly scheduled meeting**
 - v. **Shall assist with the SFC presentation**
 - 2. Vice Chair
 - a. **The Vice Chair shall have the following duties:**
 - i. **The Vice Chair shall substitute for the Chair at meetings and functions in the absence of the Chair**
 - ii. **Shall be the formal liaison with unit staff**
 - iii. **Shall assist with the SFC presentation**
 - iv. **Initiate special projects on behalf of the Student Advisory Board**
 - 3. Secretary
 - a. **The Secretary shall have the following duties:**
 - i. **Shall serve record attendance at each meeting**
 - ii. **Shall record and distribute meeting minutes to Board members within 24 hours**
 - iii. **Shall ensure the minutes are updated on the ASOSU Student Advisory Board website**
 - ii. Nominations
 - 1. **Nominations for chair: Uwe Keist and Trenton Joiner**
 - 2. **Nominations for Vice Chair: Uwe Keist**

3. Nominations for Secretary: Raeann Briceno

iii. Voting

1. Chair: Trenton Joiner

2. Vice Chair: Uwe Keist

3. Secretary: Raeann Briceno

v. Budget manager introduction and general overview of the budget

Budget Manager is Drew Desilet. Presented a couple of documents that will be utilized by the SAB in regards of budget.

vi. Overview of the specific unit budgets

Business Center already put certain percentages of what they estimate will be allocated to each individual unit.

vii. Overview of the unit needs/request

a. ASOSU Office of Advocacy (**Molly Chambers**)

i. Join Up

ii. Congressional Stipend

– ABOUT: To allow ASOSU congressional members a paid position. This is to provide accessibility to students who want to participate in student government, increase the amount of interest from the public, and to decrease vacancies in house and senate.

– ASK: [REDACTED]

b. ASOSU Student Government

i. ASOSU Student Travel Plan

– ABOUT: There will be a board the utilizes a fair process to vet applications from students. They will determine which 2 students, for the term, will get \$300 each to go to the event (Ex. Conference, Interview, Training, etc.) of their choosing.

– ASK: To allow them \$2,500 for the year (\$300 per student; 2 students per term).

viii. Board discussion – **Questions were asked for clarifications and on budget but follow up conversation will be needed.**

ix. Action Items

a. **Follow discussion on two requests for new Units (Congressional Stipend and ASOSU Student Travel Plan)**

b. [REDACTED]

c. [REDACTED]

x. Adjournment

Commented [RB2]: How much money was being asked for the congressional positions?

Commented [RB3]: Were there any other action items?