9/29/2020
ASOSU Student Advisory Board
Initial Fall Meeting and Charge

Resources/Items Sent in Advance:
● SAB Bylaws

Agenda:
I. Welcome
   A. Greetings from SAB Advisor
   B. Introductions & Roles
      1. Advisory Board Members:
      2. Mahal Miles - Advocacy
      3. Melanie Hanlon - At Large
      4. Kolade Salaudeen - Student Government
      5. Dylan Perfect - Student Government
      6. Chris Buckley - Advocacy
      7. Rachel Navratil - SafeRide
      8. Alyssa Santisteven - SafeRide
      9. Sarah Clampitt - SFC Liaison
     10. Ebado Abdi - Director of Diversity representative
     11. Others:
         a) Kevin Dougherty - ODOS
         b) Leslie Schacht Drey - ODOS/ASOSU
         c) Sharanda Norman - ASOSU

II. Charge from the Budget Manager
   A. Why we’re here and the request
   B. Overview of the unit

III. Election of Officers
   A. Chair
   The Chair shall have the following duties:
      a. The Chair presides over the Student Advisory Board meetings
      b. Shall represent the Student Advisory Board at meetings and functions of the
         University as requested
      c. Act as the formal liaison with other Student Advisory Boards within Student Affairs
      d. In consultation with the Student Advisory Board officers and advisor, prepare the
         agenda for each regularly scheduled meeting
      e. Shall assist with the SFC presentation.

   B. Vice Chair
   The Vice Chair shall have the following duties:
      a. The Vice Chair shall substitute for the Chair at meetings and functions in the
         absence of the Chair
b. Shall be the formal liaison with unit staff

c. Shall assist with the SFC presentation

d. Initiate special projects on behalf of the Student Advisory Board

C. Secretary

The Secretary shall have the following duties:

- a. Shall serve record attendance at each meeting
- b. Shall record and distribute meeting minutes to Board members within 24 hours
- c. Shall ensure the minutes are updated on the ASOSU Student Advisory Board website and Google Drive

IV. Calling Meeting to Order

V. SFC Timeline Considerations

VI. Presentations/Requests/Discussions

   A. Here To Stay

   B. Others?

VII. Next Steps

VIII. Adjournment