



2019 Elections Packet

Purpose Statement:

The 2019 elections cycle will be responsible for the selection of the new ASOSU President, Vice President, Speaker of the House, Senators, Representatives, Student Fee Committee Chair, and Student Fee Committee at large members.

This Elections Packet contains dates, deadlines, and rules relevant to campaigning and elections.

Checklist

- Attend one (1) information session
- File for candidacy by Jan. 25th at 11:59 pm
- Begin Campaigning Feb. 4th - Feb 22nd
- Submit mid-campaign financial statement Feb. 13th
- Submit post-campaign financial statement Feb. 24th at 11:59 pm

If clarification is needed, please contact the Elections Committee by:

- 1) Email: ASOSU.ELECTIONS@OREGONSTATE.EDU
- 2) Office Phone: 541 737 6345

Please allow 48 hours for us to respond to your inquiry

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Letter to Candidates

Contained herein is relevant information pertaining to the 2019 Election Cycle. Your inclination towards involvement is admirable, and we, the Elections Committee, commend you truly. Please direct all questions, comments, and/or concerns to the Elections Committee (contact information on next page). We work to clarify elections guidelines, and ensure access and equity to all candidates.

We cannot stress enough the importance of understanding elections rules and guidelines, as violations are a serious concern and will not be taken lightly by the committee. If at any point you are unsure about something regarding elections, please contact me, Aiden Tariku, as soon as possible.

Begin engaging with various organizations on campus to gain a better understanding of the issues current students face at Oregon State University. As a potential representative for student voice, it is essential that you are well informed. There's a difference between *engaging* and *campaigning*. While we encourage you to familiarize yourself with various campus departments, organizations, and entities, we ask that you abstain from official campaigning until February 4th. I wish you the best of luck, and look forward to seeing what all you will accomplish.

Best,

Aiden Tariku

Vice President & Chief Elections Officer

Associated Students of Oregon State University

p: 541 737 6345 e:asosuvp@oregonstate.edu

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Elections Committee Members

Name	Contact	Position
Aiden Tariku	asosu.vp@oregonstate.edu	ASOSU Vice President
Carol Moreno	asosu.house@oregonstate.edu	Speaker of the House
Luke Bennett	asosu.judicial@oregonstate.edu	Judicial Council Chair
Isadora Costa Cardoso	asosu.diversity@oregonstate.edu	Director of Diversity Programs
Vanessa Leon Guerrero	asosu.promotion@oregonstate.edu	Director of PR & Marketing
Josh Ramos	asosu.promoasst@oregonstate.edu	Assistant Director of PR & Marketing
Joshua Kaufman	kaufmjos@oregonstate.edu	Student at large
Conner Davenport	asosu.graduate@oregonstate.edu	Coordinator of Graduate Affairs
Alessandro Milio	milioa@oregonstate.edu	ASOSU Senator
Meredith Bowers	bowersme@oregonstate.edu	ASOSU Representative
Theresa Thurston	asosu.studentfees@oregonstate.edu	Student Fees Committee Chair
Tatyanna Statum	asosu.legislative@oregonstate.edu	Congressional Clerk
Sumegha Ariyal	asosu.chiefstaff@oregonstate.edu	Chief of Staff

Faculty Support Members:

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- Drew Desilet, ASOSU Advisor
drew.desilet@oregonstate.edu
- Sharanda Norman, ASOSU Advisor
sharanda.norman@oregonstate.edu

Important Dates

Information Sessions. Attend one (1) **Mandatory**

Date	Time	Location
11/13/18	6:00 pm	MU 206
11/14/18	6:00 pm	MU 215
11/15/18	4:00 pm	MU 208
11/16/18	10:00 am	MU 208
11/29/18	5:00 pm	MU 208
11/30/18	5:00 pm	MU 208
1/8/19	12:00 pm	MU 208
1/10/18	5:00 pm	MU 208
1/24/19	6:00 pm	MU 215
1/25/19	10:00 am	MU 213

If you're unable to attend one of these days, please contact Aiden Tariku
(asosu.vp@oregonstate.edu) or 541 737 6345

Campaigning Dates

Task	Date
File for Candidacy	Jan 25th
Campaigning Begins	Feb 4th
Mid-Campaign financial statement	Feb 13th

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Voting Begins	Feb 18th
Presidential Debate	Feb. 19th
Campaigning & Voting Closes	Feb. 22nd

Position Descriptions

Roles and duties are further outlined in the ASOSU Constitution and Statutes, and are subject to change by the ASOSU Congress. More information can be found at asosu.oregonstate.edu

ASOSU President

Time Commitment: F/W/S up to 20 hours per week | Summer: up to 40 hours per week

The President of the ASOSU shall be responsible for conducting all administrative affairs of the ASOSU, to include, but not be limited to:

1. Overseeing and administering the ASOSU budget.
2. Performing policy oversight and providing assistance to the executive committees, task forces and services, and staff of the Executive Branch.
3. Representing the ASOSU to increase the visibility and influence of the ASOSU both on and off campus.
4. Conduct the administrative business and correspondence of the Executive Branch.

The President shall represent the ASOSU on the following Independent Committees:

- i. Athletics Intermediary Committee
- ii. ASOSU Campus Planning and Construction Committee
- iii. Student Incidental Fees Committee
- iv. OSU Campus Planning Committee
- v. OSU Faculty Senate
- vi. vii. Oregon Student Association Board of Directors
- viii. OSU Bookstores, Inc. Board of Directors

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ix. OSU President's Cabinet

The President shall ensure that the ASOSU has representation before the Congress of the United States, the Oregon Legislature, the State Board of Higher Education, and in University decision processes. The President shall represent ASOSU at official and social functions. The President shall be required to hold twenty office hours a week excluding Finals Week.

ASOSU Vice President

Time Commitment: F/W/S up to 20 hours per week | Summer: up to 40 hours per week

The Vice-President shall serve as President of the Senate as outlined in Title I. of the ASOSU Statutes. The Vice-President shall assist, as directed, with the committee work of the President. The Vice-President shall serve as the ASOSU Elections Committee Chair, except in the event that they are seeking office the following year in which case the committee will select its own chair. The Vice-President shall represent the Associated Students on:

- i. OSU Provost's Council
- ii. Recreational Sports Committee
- iii. University's Architectural Naming Committee

The Vice-President shall succeed to the office of the ASOSU President should a vacancy occur. The Vice-President shall be required to hold twenty office hours a week excluding Finals Week.

ASOSU Speaker of the House

Time Commitment: F/W/S up to 20 hours per week | Summer: May work up to 40 hours per week

The Speaker of the House shall preside over all regular and special meetings, coordinate activities and orientations, and oversee all operations of the House of Representatives. The Speaker shall appoint the Congressional Parliamentarian, Secretary and other Officers, excluding the Speaker Pro Tempore. The Speaker shall serve as a legislative representative on the OSU Faculty Senate. The Speaker shall appoint chairpersons to all House Standing Committees. The Speaker of the House shall be required to hold twenty office hours a week excluding Finals Week.

ASOSU Senator (12 Undergraduate Seats)

Time Commitment: F/W/S 3 hours per week | Summer: 2 hours per week

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Senators shall represent the interests of the student body to the best of their abilities and shall stand ready to assist students in matters relating to the ASOSU. Senators shall be seated on up to two Committees in the Senate. Conference Committees and Independent Committees shall not be count towards a Senator's two committees. Each Senator shall be required to hold one office hour a week excluding Finals Week.

ASOSU Representatives (25 Undergraduate Seats, 5 Graduate Seats)

Time Commitment: F/W/S 3 hours per week

Representatives shall represent the interests of the student body to the best of their abilities and shall stand ready to assist students in matters relating to the ASOSU. Representatives shall be seated on up to two Committees in the House of Representatives. Conference Committees and Independent Committees shall not be count towards a Representative's two committees. Each Representative shall be required to hold one office hour a week excluding Finals Week.

Student Fee Committee At-Large Member

Time Commitment: F/W/S 5 hours per week

The Student Fee Committee herein referred to as the SFC, shall be an independent budgeting and fee advisory committee. The SFC shall provide recommendations to the House of Representatives and the Senate on fees and one-time fee packages. The SFC shall advise Congress (House and Senate) in the event a Conference Committee is necessary in Congress to address mediation of a rejected fee recommendation. They vote as members of the Student Fee Committee for the 10 fee funded units on campus.

Student Fee Committee Chair

Time Commitment: F/W/S 20 hours per week | Summer: Up to 20 hours per week

The Student Fees Committee is a committee of elected students and unit liaisons who oversee the budgeting process for the entirety of student fees. Each year, the SFC revises budgetary guidelines for the student fee funded units, reviews executive reports, strategic plans and final budget submissions for the upcoming fiscal year. The student fee funded budgets are the Associated Students of Oregon State University (ASOSU), Student Leadership & Involvement (SLI), Intercollegiate Athletics (student ticket allocations), Performing Arts, the Memorial Union (MU), Recreational Sports, the Human Services Resource Center (HSRC), the Family Resource Center (FRC), Orange Media Network (OMN), Diversity

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& Cultural Engagement (DCE), Facility Improvements, Bad Debt Expense, and the Student Fees Contingency Fund.

The SFC recommends fee levels for each department and then forwards these recommendations to the ASOSU Congress at joint session. After approval from ASOSU Congress, the recommendations are sent to the OSU Board of Trustees for final approval. The SFC is also responsible for conducting annual reviews of operations of the student fee departments. One of the most recent contributions students on SFC have made was the effective evaluation of the Student Experience Center Fee Impact alongside the Auxiliaries and Activities Business Center (AABC).

Student fee committee chair: 20 hours/week. Organizes and leads the student fee committee through the student fee setting process.

Registering for Candidacy

The deadline to register for candidacy is January 18th at 11:59 pm.

Steps to register

1. Go to [ASOSU.oregonstate.edu](https://www.asosu.oregonstate.edu)
2. Select “Student Government”
3. Select “Elections”
4. Fill out qualtrics form and submit! Be sure to include your platform statement and campaign photo

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Campaign Rules

Please familiarize yourself with campaign rules, as campaign violations won't be taken lightly by the elections committee, and may result in penalties up to and including disqualification of candidacy.

DON'T:

1	Please don't campaign before Feb 4th at 7:00 am. Early campaigning can lead to an unfair advantage. This violation is worthy of disqualification
2	Don't spend over your \$300.00 limit. Spending over \$300.00 will disqualify your candidacy.
3	Don't place marketing materials on building exteriors, light poles, trees, or automobiles
4	Don't combine funds with another candidate. Presidential tickets, however, may combine funds with their running mate
4	No chalking
5	No defacing or removing campaign materials of another candidate
6	Don't slander other candidates
7	Don't campaign in classrooms
8	Don't provide a 'means of voting' to students. (Don't directly send voting link to

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	individuals). You should, however, include the voting link on all marketing materials
9	Don't submit a vote for another student
10	Don't tamper with electronic voting system
11	Don't pay members of your own campaigning committee
12	Don't use any official Oregon State University logos, as this may be interpreted as an endorsement by the university

DO:

1	Submit a copy of all marketing materials to Elections Committee before posting. We will get back to you within 48 hours
2	Elections website address must be included on all fliers, posters, websites, and social networking sites (asosu.oregonstate.edu/elections)
3	Before sending an email via listserv, the email must be approved by the listserv's owner
4	Respect all candidates
5	Itemize all donations in your financial statements.

Candidates that violate any rules, regulations, or standing procedure administered by an OSU organization may be considered in violation of ASOSU election policies subject to the discretion of the ASOSU Elections Committee.

Common Campaign Violations

Include but are not limited to:

1	Campaigning before official campaigning start date
2	Not having marketing material approved by elections committee (send all marketing materials to asosu.elections@oregonstate.edu . We will get back to you within 48 hours
3	Failure to put proper URL on marketing materials (asosu.oregonstate.edu/elections)
4	Combining funds with a different candidate

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5	Promoting another campaign thru your materials / social media
6	Bringing an iPad to campus and making students vote directly

Ethics

- A. At all times candidates shall conduct themselves with the highest degree of moral fortitude as determined by the judgement of the elections committee, and shall act in accordance with the ASOSU and OSU Code of Conduct.
- B. Candidates shall follow all federal, state, local and university laws at all times.
- C. Candidates shall never act in a manner that can be deemed:
 - a. Disparaging
 - b. Prejudice
 - c. Discriminatory
 - d. Any other action deemed equally disturbing or damaging to the student body

Election Platform Guidelines

Please submit a platform statement and photo of yourself on our webpage.
asosu.oregonstate.edu/elections

This paragraph will be posted on the ASOSU website, could go in The Daily Barometer, and will also be on the ballot. If this paragraph and photo is not submitted by the deadline, you will not be eligible for candidacy.

To file for candidacy, please submit a form found on the asosu.oreonstate.edu/elections webpage. Some ideas for things to include in your platform statement are as follows:

- Official Title of the Position for which you are campaigning
- Justification: why are you campaigning for this position?
- Experience: what experiences qualify you for this position?
- Issues: what issues do you intend to address on behalf of students, if elected?

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- Strategies: how do you intend to address the needs of students, if elected?

1. President/Vice President requirements:

- a. Platform statement (no more than 500 words)
- b. Photo of candidates
- c. Personal bio (optional, no more than 200 words)

2. Speaker of the House requirements:

- a. Platform statement (no more than 500 words)
- b. Photo of candidates
- c. Personal bio (optional, no more than 200 words)

3. All other candidate requirements:

- a. Platform Statement (no more than 300 words)
- b. Photo of candidate
- c. Personal bio (optional, no more than 200 words)

Next Steps

- Attend an information session
- Ensure Good Standing with the University
 - 2.0 GPA
 - Earned six (6) credits in most recently completed term for undergrad, five (5) credits for graduate students
 - Be currently registered for at least six (6) credits
 - Not on conduct probation
- Register for candidacy by January 18th (ASOSU webpage)
- Campaigning begins on Feb. 4th
- Submit mid campaign financial statement on Feb 13th at 11:59 pm
 - note value of all items used during campaigning
(value of posters, fliers, buttons, etc.)
- Submit final campaign financial statement by Feb 24th at 11:59 pm

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