Oregon State University is an Equal Opportunity Employer committed to hiring a diverse workforce. We encourage those who are from traditionally underrepresented groups, including students who are of color, women, LGBTQ, veterans and people with disabilities to apply.

The Director of Saferide shall assist the ASOSU in promoting self-governance in the best interest of the students at Oregon State University. This includes, but is not limited to, overseeing all direct aspects of the Saferide program and ensuring smooth operations throughout the academic year.

Job Responsibilities:
• Work in conjunction with the Motor Pool and its staff members regarding the use of the Saferide vans
• Collaborate with the Public Health Promotion Coordinator and various task force directors to educate the campus about sexual assault issues through a week/month of programming entitled
• Sexual Assault Awareness Week/Month each year
• Plan Take Back the Night
• Maintain an ADA accessible van service that provides free transportation to OSU students & staff 7 nights a week
• Oversee and direct all aspects of the Saferide program
• Update position description and transition packet as needed
• Hire/train drivers and dispatchers with the Assistant Director fall term & subsequent terms to facilitate van service; interview for new prospective staff members as needed
• Coordinate publicity to inform the campus of van service and current policies & operating hours
• Collaborate with ASOSU Student Advocate to complete payroll for driver/dispatcher hours each month
• Collaborate with the ASOSU Executive Director of Finance to submit a yearly budget
• Attend ASOSU retreats, events, and workshops
• Represent Saferide at campus and community events
• Outreach to student groups on campus
• Be an active member of the ASOSU team, including recruitment efforts
• Report to the ASOSU Congress as requested
• Maintain a clean and welcoming office environment and work space
• Fulfill 20 office hours per week during the academic year

Qualifications:
• Must be a currently enrolled student at Oregon State University for at least 6 academic credits
• Must have a minimum GPA of 2.00
• Must be in good academic standing for the term prior to selection and during entire period of employment
• Preferred knowledge and experience navigating the Corvallis geographic area
• Must be available for the following:
  o Weekly one-on-one with the Executive Director of Community Programs
  o Weekly one-on-one with Saferide Assistant Director
  o ASOSU Staff Meetings
  o Saferide Staff Meetings
  o Sexual Assault Response Network (S.A.R.N)

Term of Employment: September 16th, 2013 - June 15th, 2014
Hours: 20 hours/week (Fall, Winter, and Spring terms)
Compensation (one of the following): $10.65 per hour, paid as monthly stipend
For Full Consideration: Apply by August 23rd, 2013 by 5:00 pm
Application Drop-off Snell 149 (SLI Front Desk)
Applications Must Include:
Cover Letter, Resume and OSU General Eligibility Form
For Information, Contact: Allie Bircher
ASOSU Executive Director of Community Programs 2013-2014
asosu.community@oregonstate.edu