Oregon State University is an Equal Opportunity Employer committed to hiring a diverse workforce. We encourage those who are from traditionally underrepresented groups, including students who are of color, women, LGBTQ, veterans and people with disabilities to apply.

The Graphic Designer shall assist the ASOSU in promoting self-governance in the best interest of the students at Oregon State University.

Job Responsibilities:
- Create and maintain the ASOSU Web Site
- Create and maintain interactive forms, signup sheets, and web apps using the Drupal platform, and where necessary PHP and MySQL
- Meet all marketing, publishing, and advertising deadlines, and any other deadlines pertinent to Public Relations materials
- Follow the “Timeline for Return on Materials”
- Maintain a clean office and work space
- Work thirty (30) hours per week during the summer and, fifteen (15) hours per week during the academic year
- Meet weekly with cabinet officers and staff to assess on-going website promotional needs
- Recruit and retain at least one intern/volunteer to assist in projects and develop graphic design skills
- Be an active team member of ASOSU by: attending all work meetings, communicating with all staff in a timely manner, and representing the ASOSU positively.
- Be an active member of the Public Relations team
- Maintain a clean office and work space
- Assist the Executive Director of Marketing in creating marketing campaigns and materials
- Work with the Graphic Designer, as needed, on marketing projects

Qualifications:
- Must be a currently enrolled student at Oregon State University for at least 6 academic credits.
- Must have a minimum GPA of 2.00
- Must be in good academic standing for the term prior to selection and during entire period of employment.
- Knowledge of the Adobe Creative Suite of software, and Apple Mac OSX operating system.
- Must be available for the following:
  - Weekly one-on-one with the Executive Director of Marketing
  - Public Relations team meetings
  - Attend ASOSU Staff Meetings
  - Retreats and workshops as requested

Term of Employment: June 1st 2013 – June 1st 2014

Hours: 15 hours/week (Fall, Winter, and Spring terms), 30 hours/week (Summer)

Compensation (one of the following): $10.11/hr, paid as monthly stipend

To apply: Submit a resume, cover letter, and sufficient portfolio pieces to represent your work and skills (digital or electronic)

Application Due: Friday July 12th by 5:00pm

Submit Applications to: asosu.marketing@oregonstate.edu

For Information, Contact: Maile Wu,
Executive Director of Marketing
asosu.marketing@oregonstate.edu or 541-737-9148