ASOSU Vision Statement
ASOSU’s leadership envisions that the values and hopes of the individual and community-oriented ideals of our students will assist to guide us. This vision is integral for our organization to advocate for a safer, more affordable, accessible, and inclusive experience for all members of our community. Throughout this year, these values will be the guiding motivation for the work we do across the various aspects ASOSU serves. Additionally imperative to our service is a commitment to representing an all-inclusive student voice that aims to express the needs and ideas of all students—particularly those who are not able to directly participate. The desire to engage the student population and promote services begins with students who are enthusiastic about a bright future within the ASOSU and Oregon State University.

Position Description:
The Director of the International Affairs shall assist the ASOSU in promoting self-governance in the best interest of students at Oregon State University. This includes, but is not limited to, outreach and advocacy with and on behalf of international students, working to ensure that all international students on campus are supported, and assisting international students in gaining access to resources that can be useful to the mission of ASOSU within Oregon State University.

Job responsibilities may include but are not limited to:

Collaboration & Network Building ~50%
- Create collaborative programs pertaining to international student and their issues
- Attend and be visible/present in events/programs on campus that are relevant to international student and their issues
- Work closely with relevant faculty, administrators, directors and staff, as well as attend staff meetings of ISOSU, INTO, ISAS, IRC and other international student resources
- Outreach to other student organization, academic colleges and administrative areas addressing similar issues including, but not limited to, Diversity Development, Intercultural Student Services, the Cultural Resource Centers, University Housing and Dining Services
- Communicate thoroughly, as well as bring all updates to the Executive Director of Diversity Programs on international student issues on a weekly basis
- Work with other Task Force Directors to address issues of intersectionalities of identities

Advocacy & Community Development ~25%
- Be a student advocate for international affairs and strive to create a safe, open environment
- Work closely with the Directors of Government Relations issues and policies concerning international students in higher education.
• Conduct research projects, such as surveys, petitions and focus groups in order to gather student concerns and interests, and represent those interests to ASOSU branches and OSU administrators
• Be informed on recent and relevant knowledge of ASOSU and ASOSU programs
• Foster positive and welcoming working relationships not only with ASOSU members, but also campus and community members

**Administration**

- Maintain the Task Force Budget.
- Report to the ASOSU Senate at least once per term on the campaigns and goals of the task force.
- Recruit and coordinate entry level programs for interns and volunteers for the development of a task force to accomplish the duties mentioned above and hold regular task force meetings.
- Maintain 7 in-office hours per week during the academic year, the rest to be delegated.

_As a Member of the Associated Students of Oregon State University Executive Branch, you are obligated to be active in the recruitment of new interns and volunteers, maintain a clean office environment and work space, actively participate with the ASOSU team, maintain a strong presence at campus and community events, and actively reach out to other student groups._

**Eligibility:**

- Must be a currently enrolled student at Oregon State University for at least 6 academic credits for undergraduate students and 5 academic credits for graduate students.
- Must have a minimum GPA of 2.00 for undergraduate students and a GPA of 2.5 for graduate students.
- Must be in good academic standing and conduct for the term prior to selection and during entire period of employment.
- A commitment to promoting and advancing diversity and creating an atmosphere of inclusion.
- A commitment to addressing issues related to international students on the Oregon State University campus.

**Desired skills for successful candidates:**

- Good communication skills, interpersonal, public speaking, digital, etc.
- Be able to manage time well
- Good organizational skills
- Ability to work independently as well as in a team
- Willingness to be adaptable, to accept changes and try new things
- Work well under pressure
- Ability to exercise flexibility, initiative, good judgment, and discretion
- Ability to work accurately, with interruptions, to meet a deadline
- Experience working with organizations such as ASOSU, MUPC, SEAC, DCE, ISOSU, and other student organizations
- Experience in leading and directing individuals

**Term of Employment:** September 14th, 2015-June 1st, 2016
**Hours:** 15 hours per week (Fall, Winter, Spring)
**Compensation:** Stipend of $10.28 per hour for 15 hours/week

For Full Consideration Apply By: May 22nd, 2015 by 10pm
Applications Must Include: Cover Letter (below), Resume, OSU General Eligibility Form via the ASOSU hiring website

*Cover letter to include:
1. Position(s) interested in
2. Response to one question (pick one):
   -- **How** do you think international students are underrepresented on campus?
   -- **What** are some of the challenges faced by international students?

To apply visit: [http://asosu.oregonstate.edu/employment](http://asosu.oregonstate.edu/employment)

For Information, Contact: Cassie Huber          Lyndi-Rae Petty
President-Elect                   Vice-President-Elect
[asosu.hiring@oregonstate.edu](mailto:asosu.hiring@oregonstate.edu)

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*OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.*